

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

December 15, 2020

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Tom Eby
Tim Edkin
Jerry May
Vacancy

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA
Will Barton - SBWJA
See Attached Guest List

CALL TO ORDER:

The December 15, 2020, Regular Meeting of the Benner Township Water Authority was called to order at 6:35 P.M. by Tom Eby, Chairman. This meeting was conducted through a conference calling service due to the COVID-19 epidemic in our area.

ROLL CALL:

Tim Edkin, Secretary, took Roll Call, recording three members present. Mr. Swales was absent from the meeting. It was noted that there is currently a vacancy on the Authority Board. Mr. Eby, Chairman, noted that with a quorum present, the Benner Township Water Authority was permitted to conduct business under the laws of Pennsylvania.

APPROVAL OF MEETING MINUTES:

The Minutes of the November 17, 2020 regular meeting were presented for review. Mr. Eby moved, seconded by Mr. May to approve the Minutes of the November 17, 2020 Regular Meeting as presented. 3 ayes, 0 nays, 1 absent, 1 vacancy. The motion carried.

TREASURER'S REPORT:

Mr. May reviewed the Treasurer's Report as presented and asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Eby moved, seconded by Mr. Edkin to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$7,639.26 and Bills by Vendor in the amount of \$2,452.45. 3 ayes, 0 nays, 1 absent, 1 vacancy. The motion carried.**

SBWJA REPORT:

November 2020 System Overview – Mr. Barton provided an overview of the work completed for the Benner Township Water Authority for the month of November.

System Maintenance – Three curb boxes were raised within the Opequon Hills development. Two final water readings were obtained due to scheduled property closings. The homeowner of 120 Buttercup Way contacted the Authority office to have their water service line checked due to the ground being sunk in around the curb stop after a contractor ran equipment through the vicinity of the water line.

Analytical Testing – The monthly bacteria tests were completed for both systems.

Call Outs/ PA One Calls – There were no call outs for the month of November. Mr. Barton ended the report with a total of 3 PA One calls were located in November.

New Water Source:

Site Location – Mr. Miller indicated that he has not spoken with Mary Szeyller since she left for her daughter's home for the holidays. Mr. Miller stated he intends to contact her while she's with her daughters hoping they can have a good conversation regarding the proposed well on their property.

Funding – Mrs. Gill informed the Board that we haven't received any proposals for the financing of the project; however, she anticipates having something for the January 2021 meeting.

Rate Increase – The Authority Board was provided with a draft summary which provided justification surrounding the proposed 2021 rate increase. Mr. Edkin asked if the word document could be emailed to the Board members so changes could be made and Mrs. Gill stated it would be emailed the following day. Mr. Miller welcomed the Board's input on the draft summary.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT:

Hampton Tank Repair permit – Mr. Shura indicated that he has started working on the public water supply permit for the Hampton Hills tank repair scheduled for next spring and he needs a description of the repairs that will be made. Mr. Miller stated that the Authority hasn't received an invoice for the tank inspection which is supposed to include a proposal for the repair. The contractor indicated the paperwork is in the mail. Once it's received the information will be forwarded to Mr. Shura.

Bellefonte Airport Property (RV Park) – Mr. Shura stated he was contacted by Mr. Elnitski's engineer about the possibility of obtaining water service from the Hampton/Opequon water system for the proposed RV park at the Bellefonte Airport property since it would be closer than the Grove Park water system.

Mr. Shura stated that connecting to the Hampton/Opequon water system wouldn't necessarily be an option for Mr. Elnitski due to pressure issues. Mr. Miller stated that Mr. Elnitski could possibly build a small booster pump system at the Hampton tank to pressurize his system and dedicate the facilities to this Authority. Mr. Shura stated we would be required to provide 20 pounds of pressure according to the PA DEP regulations. Mr. Shura estimated a booster pump system to cost approximately \$120,000 - \$150,000 and stated he believes Mr. Elnitski has recognized the costs associated with drilling a well and determined it would be more cost effective to connect to this Authority's system. Mr. Miller stated that we will have to wait and see what the developer proposes for the RV Park before making any decisions.

GUESTS: There were no Guests that provided questions/concerns for discussion at the meeting.

CORRESPONDENCE: There was no Correspondence presented for discussion.

OLD BUSINESS:

2021 Budget – The 2021 Tentative Budget was prepared by Mr. Miller and Mrs. Gill. Mrs. Gill indicated the water revenue is based on 264 connections (268 EDUs) and includes the addition of one (1) new connection. The budget includes increasing the water revenues to \$120.00/quarter for up to 12,000 gallons and then \$5.00 per 1000 gallons after that. At this time the only capital improvement planned for 2021 is the repairs to the Hampton Hills water storage tank in the amount of \$100,000. We anticipate using \$37,220 from System Reserves (#52502) to balance the budget.

Mr. Eby asked if there were any questions pertaining to the budget. **Mr. Eby moved, seconded by Mr. Edkin to approve the 2021 Budget as presented. 3 ayes, 0 nays, 1 absent, 1 vacancy. The motion carried.**

NEW BUSINESS: There was no New Business presented for discussion.

ACTION ITEMS:

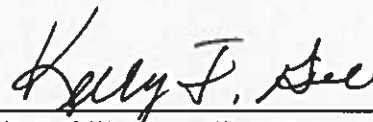
1. SBWJA staff to prepare a Drought Contingency Plan.
2. Mr. Miller to contact Mary Szeyller about a proposed well on their property.
3. Mr. Miller to provide a description of the Hampton tank repairs to Mr. Shura for completion of the public water supply permit.
4. Key Points of BTWA 12/15/20 meeting to be submitted to Benner Township Supervisors.
 - a. The BTWA has approved a 2021 budget which includes a rate increase due to capital projects and routine maintenance work.

Next regular scheduled meeting is January 19, 2021 at 6:30 p.m.

ADJOURNMENT:

Mr. Eby moved, seconded by Mr. Edkin to adjourn the meeting at 7:12 p.m. 3 ayes, 0 nays, 1 absent, 1 vacancy. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 01/20/2021

BENNER TOWNSHIP WATER AUTHORITY
1224 BUFFALO RUN ROAD
BELLEFONTE, PA 16823
(814) 355-4778

REGULAR MEETING
December 15, 2020

GUEST LIST

1. None present
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5. _____
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