

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

June 16, 2020

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Tim Edkin
Steve Lanich
Jerry May
Andy Swales

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA
Brian Shura, P.E. – Stiffler McGraw
See Attached Guest List

CALL TO ORDER:

The June 16, 2020, Regular Meeting of the Benner Township Water Authority was called to order at 6:32 P.M. by Andy Swales, Vice-Chairman.

ROLL CALL:

Tim Edkin, Secretary, took Roll Call, recording four members present. Mr. Eby was excused from the meeting. Mr. Swales, Vice-Chairman, noted that with a quorum present, the Benner Township Water Authority was permitted to conduct business under the laws of Pennsylvania.

APPROVAL OF MEETING MINUTES:

The Minutes of the May 19, 2020 regular meeting were presented for review. **Mr. Lanich moved, seconded by Mr. Edkin to approve the Minutes of the May 19, 2020 Regular Meeting as presented. 4 ayes, 0 nays, 1 absent. The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented and indicated the accounts remain in good standing. Mr. Swales asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval.

Mr. Edkin moved, seconded by Mr. May to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$2,260.23 and Bills by Vendor in the amount of \$5,993.06. 4 ayes, 0 nays, 1 absent. The motion carried.

SBWJA REPORT:

Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS) – Mr. Miller contacted Fairway Laboratories in Altoona to inquire about testing the Grove Park well for PFAS. This testing is not completed locally and Mr. Miller was provided with the name of an independent laboratory, Pace Analytical Services, LLC, who completes the testing. Pace Analytical provided a quote indicating the test would be \$295.00 and if it's significantly contaminated it could cost an additional \$75.00. The sample would have to be mailed to Florida for processing.

Mr. Edkin inquired about the purpose of testing for PFAS in the Grove Park well. Mr. Miller provided some history relating to the local site in Airport Park testing above EPA's health advisory level of 70 parts per trillion (ppt) and its close proximity to the Grove Park well. The Board discussed the importance of baseline testing.

Nitrate Testing of Private Wells – The Authority Board reviewed the nitrate testing results of private wells from 2019 that was completed in connection with the new source development. Mr. Swales suggested re-testing several locations due to the groundwater level being down at this time. Five properties were suggested due to their close proximity to the fault line around Raymonds Lane. Mr. Miller indicated he will have the testing completed so the results can be discussed at the next meeting.

May 2020 System Overview – Mr. W. Miller indicated that each month a system overview is prepared for the Spring Benner Walker Joint Authority Board which outlines the maintenance tasks completed for the previous month. Since the details are already prepared Mrs. Gill suggested the information could be shared with the Benner Township Water Authority Board as well. Mr. Miller provided an overview of the work completed for the month of May.

Water Permits and/or Lateral Inspections - Our maintenance department completed one (1) new water service line inspection in May. The office staff received one (1) water permit application in the amount of 1.00 EDU and issued the permit.

System Maintenance – The maintenance staff installed a water meter and touchpad for the new service line connection. Trees were trimmed at the Grove Park well house.

Leak Detection – Water meters were read early in Grove Park to aid in determining if a leak existed. A leak was found on Aster Avenue and was repaired.

Call Outs/ PA One Calls – There was a call out to the Hampton Hills well house on 05/17/2020 due to the control panel tripping. Mr. Miller ended the report with a total of 22 PA One Calls being located in May.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT:

Interconnect of the Hampton/Opequon and Grove Park Water Systems/New Source Development – Mr. Shura stated he received prices from McCamley for the next steps associated with looking into a well around the Bellefonte Airport property. This information will be part of his report presented for next month's meeting.

One of the things of notable concern is the FAA regulations in relation to tank height in the area. A tank anywhere on the Bellefonte Airport property will require FAA review and approval. Mr. Shura stated Benner Township's new zoning has an extensive section for airports. Discussion was held about increasing the height of the Grove Park tank. Mr. Miller believes a 70' tank at Grove Park would be adequate to serve everything to the east, down Seibert Road, towards Spring Creek. Mr. Shura stated he recently spoke with Kappe & Associates who provided shop drawings for the Grove Park water tank. He's currently waiting for confirmation of the structure of the tank base to aid in determining what it can handle. The expectations are that two panels could be added, but that won't provide enough height; therefore, we will probably have to build a new tank. This could still be an impact area for the Airport.

GUESTS: There were no Guests in attendance at the meeting.

CORRESPONDENCE: There was no correspondence presented for discussion.

OLD BUSINESS:

PFAS Testing – Mr. Lanich moved, seconded by Mr. Swales to authorize/approve PFAS testing of the Grove Park well as quoted by Pace Analytical, LLC. 4 ayes, 0 nays, 1 absent. **The motion carried.**

Hampton Hills Generator – Mr. May asked if the generator at Hampton Hills is fully operational and Mr. Miller stated yes. He encouraged the Board members to drive by the Hampton Hills well house and view the work that was completed.

NEW BUSINESS:

2019 Audit - Baker Tilly Virchow Krause, LLC has provided the Board with a hard copy our 2019 audit for review. Mrs. Gill indicated she was asked to provide the auditor with complete access to our accounting software remotely along with back-up documentation electronically due to COVID-19.

Mrs. Gill provided the overview of the financial statements with the Board. She indicated that the Authority's current assets consist of \$251,258 which is a slight decrease from 2018.

Mrs. Gill reported the Authority's total operating revenues decreased from \$138,638 in 2018 to \$115,854 in 2019, which is mainly due to the grant monies received for the Grove Park generator in 2018. Mrs. Gill noted the operating expenses also decreased from \$198,876 in 2018 to \$144,948 in 2019 for an operating loss of \$29,094 (including depreciation). The overall net position decreased from \$1,457,537 in 2018 to \$1,431,629 in 2019.

Mr. Edkin referenced page 2 of the Independent Auditors Report where it indicates management has omitted the Management's Discussion and Analysis that accounting principles generally require and indicated he would like this Authority to fulfill that commitment. Mrs. Gill stated that our long-standing auditor retired and to make the transition easier she fully intends on providing a Management Discussion and Analysis starting with the 2020 audited financial statements.

Mr. Edkin discussed the difference in total operating revenues in comparison to cash received from customers and inquired about the difference. Mrs. Gill stated she believed it was due to timing of receiving the cash, but would have to verify this with the auditor.

Mr. Edkin referred to page 8 of the audit where it discusses the capital assets and asked what the construction in progress (\$15,724) represented. Mrs. Gill stated that the auditor was treating the new source development as construction in progress. Mr. Edkin then asked how the net capital assets decreased with the addition of construction in progress, but the land and water system values stayed the same. Mrs. Gill stated it was due to accumulated depreciation, but would have to verify this further with the auditor.

Discussion was held about the audit needing to be filed with the PA DCED by June 30, 2020. Mr. Edkin stated the bottom line was fine. To avoid any delays with the filing, **Mr. Edkin moved, seconded by Mr. Lanich to approve the 2019 audited financial statements as presented. 4 ayes, 0 nays, 1 absent. The motion carried.**

ACTION ITEMS:

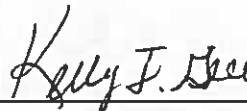
1. Warren Miller to proceed with PFAS testing of the Grove Park well.
2. SBWJA to complete nitrate testing of some private wells near the Bellefonte Airport property.
3. Brian Shura to explore interconnection of Grove Park water system and Hampton/Opequon system along with developing a new source on the Bellefonte Airport property.
4. Key Points of BTWA 06/16/20 meeting to be submitted to Benner Township Supervisors.
 - a. The BTWA will be testing for PFAS in the Grove Park well.
 - b. Nitrate testing will be completed of some private wells near the Bellefonte Airport property.
 - c. Stiffler McGraw was authorized to investigate the BTWA's options regarding possibly interconnecting the Hampton/Opequon and Grove Park water systems and the possibility of developing a new source on the Bellefonte Airport property in connection with their need for public water.

Next regular scheduled meeting is July 21st at 6:30 p.m.

ADJOURNMENT:

Mr. Edkin moved, seconded by Mr. May to adjourn the meeting at 7:23 p.m. 4 ayes, 0 nays, 1 absent. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 07/29/20

BENNER TOWNSHIP WATER AUTHORITY
1224 BUFFALO RUN ROAD
BELLEFONTE, PA 16823
(814) 355-4778

REGULAR MEETING
June 16, 2020

GUEST LIST

1. None present
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