

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

December 18, 2018

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Tom Eby
Tim Edkin
Steve Lanich
Jerry May

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA
Brian Shura, P.E. – Stiffler McGraw
See Attached Guest List

CALL TO ORDER:

The December 18, 2018, Regular Meeting of the Benner Township Water Authority was called to order at 6:33 P.M. by Tom Eby, Chairman.

ROLL CALL:

Tim Edkin, Secretary, took Roll Call, recording four members present. Mr. Swales was absent from the meeting. Mr. Eby, Chairman, noted that with a quorum present, the Benner Township Water Authority was permitted to conduct business under the laws of Pennsylvania.

APPROVAL OF MEETING MINUTES:

The Minutes of the November 20, 2018 regular meeting were presented for review. **Mr. Lanich moved, seconded by Mr. May to approve the Minutes of the November 20, 2018 Regular Meeting as presented. 4 ayes, 0 nays, 1 absent. The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. Mr. Eby asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Eby moved, seconded by Mr. May to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$3,884.42 and Bills by Vendor in the amount of \$12,272.27. 4 ayes, 0 nays, 1 absent. The motion carried.**

SBWJA REPORT:

Bio-solids Legal Fees Expense – The legal fees expense associated with the bio-solids appeal incurred to date remain at \$104,612.48.

Fracture Trace Analysis – Mr. Miller indicated he and Dr. Parizek toured the Hampton/Opequon area on November 28, 2018 to determine the well level information needed to complete the fracture trace analysis. Several well levels were obtained and the information was provided to Dr. Parizek on December 5, 2018. Mr. Miller indicated Dr. Parizek has some travel plans until after the holidays so he is unsure of when Dr. Parizek will have the study results available. In the meantime, Mr. Miller asked Mr. Shura to hold off on obtaining a quote from McCamley Hydrogeology for the fracture trace analysis.

Opequon Well Pump – Mr. Miller informed the Board that Opequon's original well pump failed on December 11, 2018. When the pump locked up it destroyed the capacitors in the phase converter. A new 10hp pump and motor was purchased through Oscar DeArmit Drilling and Pump Company in which they attempted to install it on December 14, 2018; however, the brand new pump was locked up. A new pump was ordered and was installed on December 17, 2018. The bill from DeArmit's for the pump, motor and installation amounted to \$9,281.47. Mr. Miller informed the Board of eight sections of galvanized piping which holds the pump had pin holes in it and had to be replaced. This bill amounted to \$345.70.

Mr. Lanich asked how the Hampton well handled the system demand during this time and Mr. Miller stated there were no issues with water service throughout this period of time. The Hampton well ran approximately 16-19 hours per day.

Hampton Well House Renovations – Mr. Miller informed the Board that some cosmetic upgrades have recently been completed at the Hampton well house which include hanging drywall to cover the insulation and replumbing of interior piping to correct some leaky plastic valves. During that process we determined the 3" dedicated water line that feeds the tank was lacking a valve outside of the well house; therefore, one was installed. There was a valve at the tank on this line, but nothing at the well house.

PA DEP Sanitary Survey/Inspection – On December 5th and 6th our PA DEP Water Sanitarian completed a triennial sanitary survey of our water systems. There were some minor deficiencies, but no violations. The minor deficiencies include the labeling of taps and day tanks, secondary containment of chemicals, Standard Operating Procedures (SOPs) and Operation and Maintenance Plan (O&M).

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT:

New Source Development – Mr. Shura indicated he talked with the hydrogeologist, Rick Henry, who has started the desktop review and will be contacting both Mr. Miller and Dr. Parizek to obtain additional information. Mr. Shura anticipates a site visit (review) in January 2019.

GUESTS:

John Kostas – Mr. Kostas stated that last week a complaint was filed with the PA DEP regarding the land application of biosolids at the Schaeffer farm in Benner Township due to the concern with frozen ground. Mr. Kostas indicated the PA DEP regulations regarding the land application of biosolids indicate that if the ground is frozen to a depth of 2” for 72 consecutive hours, biosolids cannot be land applied.

Mr. Kostas stated that a PA DEP inspector was in the area completing an inspection elsewhere and would be visiting the Schaeffer farm to address the complaint. Mr. Kostas asked the Water Authority to contact the PA DEP to request a copy of the inspector’s report. Mr. Miller stated that the person who filed the complaint should be the one to request a copy of the report.

CORRESPONDENCE:

Engineering Services Agreement - Mr. Edkin discussed some concerns he had with the Engineering Services Agreement provided by Stiffler McGraw for the 2019 calendar year. Mr. Shura agreed to work with Mr. Edkin towards providing a mutually agreed upon Engineering Services Agreement.

OLD BUSINESS:

Benner Township Supervisors/Planning Commission Meeting 12/13/2018 – Mr. Eby indicated he attended the Benner Township Supervisors/Planning Commission meeting on 12/13/2018 where their new zoning ordinance was being discussed. Mr. Eby stated that the Township’s solicitor reviewed all the comments on the new zoning ordinance with one being the Authority’s letter addressing public water and source water protection. Mr. Eby indicated the Township’s solicitor stated our Authority’s letter had no meaning or merit in considering the new zoning ordinance. Mr. Miller stated that it may be due to this Authority’s letter relating more to a subdivision and land development plan, not necessarily a zoning ordinance.

2019 Tentative Budget – The 2019 Tentative Budget was prepared by Mr. Miller and Mrs. Gill. Mrs. Gill indicated the water revenue is based on 258 connections and includes the addition of one (1) new connection. Mrs. Gill stated that due to the limited amount of Authority customers and minimal potential for growth, the only capital improvement planned for 2019 is New Source Development. As suggested by Mr. Swales at the last meeting, \$60,000 was budgeted for the New Source Development as part of the Capital Improvements for 2019. We anticipate using \$37,540 from System Reserves (#52502) to balance the budget.

Mr. Eby asked if there were any questions pertaining to the tentative budget. **Mr. Edkin moved, seconded by Mr. May to approve the 2019 Tentative Budget as presented.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

Tracking of Water System Repairs (Leaks) – The Board was provided with an excel spreadsheet that was prepared by Ms. Cain which detailed the date of each water system repair in 2018, the location of the leak and the cause of the leak. The Board requested a column be added to the spreadsheet representing the overall cost of the repair, which will include materials and SBWJA labor.

NEW BUSINESS:

Board Reappointment – Mr. Edkin stated that he previously contacted Benner Township to express his interest in being reappointed to the Water Authority Board since his term will expire at the end of 2018; however, he hasn't heard anything about his reappointment. Mr. Miller stated that the Benner Township Supervisors make their appointments at their reorganizational meeting in January.

ACTION ITEMS:

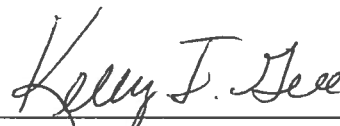
- Mr. Shura to modify 2019 Engineering Services Agreement.
- Ms. Cain to update tracking of water system repairs to include cost of repairs.

Next regular scheduled meeting is January 15th at the Benner Township Municipal Building.

ADJOURNMENT:

Mr. May moved, seconded by Mr. Edkin to adjourn the meeting at 7:42 p.m. 4 ayes, 0 nays, 1 absent. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 01/16/19

BENNER TOWNSHIP WATER AUTHORITY
1224 BUFFALO RUN ROAD
BELLEFONTE, PA 16823
(814) 355-4778

REGULAR MEETING
December 18, 2018

GUEST LIST

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