

# **BENNER TOWNSHIP WATER AUTHORITY**

## **REGULAR MEETING**

**October 21, 2014**

### **ATTENDANCE:**

**AUTHORITY MEMBERS PRESENT:** Steve Lanich  
Jerry May  
Andrew Swales  
Gary Shultz

**OTHER ATTENDEES:** Warren Miller – SBWJA  
Kelly Gill – SBWJA  
Jean Ryan – Hazen & Sawyer

### **CALL TO ORDER:**

The October 21, 2014, Regular Meeting of the Benner Township Water Authority was called to order at 6:34 P.M. by Andrew Swales, Vice-Chairman.

### **APPROVAL OF MEETING MINUTES:**

The Minutes of the August 19, 2014 regular meeting were presented for review. **Mr. Lanich moved, seconded by Mr. Shultz to approve the Minutes of the August 19, 2014 Regular Meeting as presented. 4 ayes, 0 nays, 1 absent. The motion carried.**

### **TREASURER'S REPORT:**

Mr. Lanich reviewed the Treasurer's Report as presented. Mr. Swales asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Swales moved, seconded by Mr. May to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$3,140.24 and Bills by Vendor in the amount of \$3,701.58. 4 ayes, 0 nays, 1 absent. The motion carried.**

**SBWJA REPORT:**

**Crestview Connection** – Mr. Miller informed the Board that we now have our first connection on the backside of Crestview at 258 Edward Drive. The Weaver family was out of water and faced with a significant bill to drill a new well.

The existing mainline in the area of their home was not active and involved the installation of two fire hydrants and a mainline valve. Mr. Miller indicated he believes the entire project to cost approximately \$10,000-\$12,000, with \$8,000 in parts. While making the line active, the Authority staff found five curb boxes that were left on during the original installation and a hole in the pipe that appeared to have been damaged by a trackhoe several years prior.

The required bacteria test of the line was completed to verify proper disinfection before the Weavers were able to make the final connection. Mr. Miller indicated that approximately one-half of the mainline around Edward Drive is valved off and will require disinfection before future use. As a result of the work occurring, we have been approached by several other property owners that have indicated they would be interested in connecting to the public system next year. Mr. Miller suggested delivering notices to each home to make them aware of the availability of water service and the connection costs. The Board agreed with Mr. Miller's recommendation.

During the construction, Mr. Miller was approached by Doug Smith asking what he needed to do to receive reimbursement for his mainline extension. Mr. Miller once again informed Mr. Smith that he needed to provide receipts to the Authority so an Act 57 Study can be completed.

Mrs. Gill informed the Board that notice was sent to the Logan and Undine Fire Companies and Benner Township Supervisors making them aware of the location of the hydrants, if needed.

**SOLICITOR'S REPORT:** Mr. Campbell was absent from the meeting.

**ENGINEER'S REPORT:** Ms. Ryan had nothing to report.

**GUESTS:** There were no Guests present.

**CORRESPONDENCE:**

**Letter to Owners of 255 Crestview Drive** – Mr. Lanich referenced the letter to the property owners of 255 Crestview Drive regarding their request for a reduction in their water bill and commended Mr. Miller for a very well written letter.

**OLD BUSINESS:**

**Geothermal systems at Grove Park** – Mr. Swales asked if any property owners have replied to our letter regarding the request for information of any geothermal systems within Opequon/Hampton/Grove Park. Mrs. Gill indicated that to date we have not received any responses.

**NEW BUSINESS:**

**2015 Board Meeting Schedule** – The 2015 proposed meeting schedule was included within the Board packets for approval. **Mr. Swales moved, seconded by Mr. Lanich to approve the 2015 Board meeting schedule as presented and made a part of these official meeting minutes.** 4 ayes, 0 nays, 1 absent.

**Proposed Capital Improvements** – A list of proposed capital improvements for 2015 was provided for review and consideration.

**Continuous CL2 Analyzer** - The PA DEP requires our Authority to maintain a minimum chlorine residual of .40. Mr. Miller indicated a continuous chlorine analyzer would aid in keeping our personnel informed if the residual falls below a certain point. An alarm would be triggered and sent to the necessary personnel. A chlorine analyzer would be needed for the Hampton and Grove Park wells and would cost approximately \$1,000 each.

**Radio Telemetry System** – In previous years, the Authority discussed installing radio telemetry to each well house to communicate any alarms through SBWJA's SCADA system. Mr. Miller estimates this to cost approximately \$14,000 per well, but doesn't think this to be necessary at this point since the systems are checked on a daily basis.

**Fire Hydrant Flow Tester/Diffuser** – Mr. Miller suggested the Authority consider purchasing a hydrant flow tester/diffuser in the near future. The hydrants are tested each year and we've had to borrow Spring Township's to complete the work. Mr. Miller estimates the hydrant flow tester/diffuser to cost \$2,500.

**Variable Frequency Drive (VFD)** – Numerous discussions have been held regarding installing a VFD at the Opequon Hill well house to eliminate the phase inverter and recognize cost savings in electricity. Mr. Miller estimates the VFD to cost around \$7,500.

Mr. Miller suggested the Board consider the continuous CL2 analyzer, fire hydrant flow tester/diffuser and the VFD for the 2015 budget year.

**Tentative 2015 Budget** – Mr. Lanich indicated that he previously met with Mrs. Gill and Mr. Miller to review the 2015 tentative budget, which was presented during the meeting. The water revenue is based on 230 connections and includes the addition of ten (10) new connections. The Capital Improvements account was increased to reflect the purchase of some of the equipment discussed earlier in the meeting and as a result, the Capital Reserves was reduced from 2014. Mr. Miller indicated a tentative budget will need approved during the November meeting with final approval in December.

Mr. Swales suggested the 2015 Tentative Budget be approved at this time and then it may not be necessary to meet in November. **Mr. Swales moved, seconded by Mr. Shultz to approve the 2015 Tentative Budget as presented.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

**Tour of System** –Mr. Miller indicated he would be available at any time to provide a tour of the water systems for any Board members that may be interested. Mr. May would be available after 4:30 p.m. and Mr. Lanich indicated his schedule was flexible. The tour was scheduled for Monday, October 27, 2014 at 4:30 p.m. Mr. Miller will send an email confirmation to Mr. May and Mr. Lanich with the meeting date, time and place.

**ACTION ITEMS:**

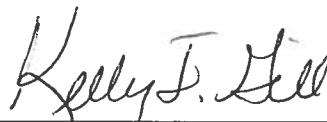
- Warren Miller to send availability of service letters to Edward Drive residences
- Warren Miller to send email reminder of water system tour

**Next regular scheduled meeting is November 18<sup>th</sup> at 6:30 p.m.**

**ADJOURNMENT:**

**Mr. Swales moved, seconded by Mr. May to adjourn the meeting at 7:12 p.m.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

Respectfully submitted,



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Kelly J. Gill, Recording Secretary

CC: Benner Township 12/17/2014

**Benner Township Water Authority**  
**2015 Regular Meeting Schedule**

January 20, 2015  
February 17, 2015  
March 17, 2015  
April 21, 2015  
May 19, 2015  
June 16, 2015  
July 21, 2015  
August 18, 2015  
September 15, 2015  
October 20, 2015  
November 17, 2015  
December 15, 2015

All Regular Meetings will be held on the third Tuesday of each month. The regular meetings will begin at 6:30 P.M., prevailing time. A Work Session may be held before each Regular Meeting and will begin at 5:30 P.M., prevailing time. All meetings and work sessions will be held at the Benner Township Municipal Building, 1224 Buffalo Run Road, Bellefonte, PA unless otherwise advertised.

Gary Shultz, Secretary