

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

October 17, 2017

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Tom Eby
Tim Edkin
Steve Lanich
Jerry May
Andrew Swales

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA
Brian Shura, P.E. – Stiffler McGraw
See Attached Guest List

CALL TO ORDER:

The October 17, 2017, Regular Meeting of the Benner Township Water Authority was called to order at 6:33 P.M. by Tom Eby, Chairman.

ROLL CALL:

Tim Edkin, Secretary, took Roll Call, recording four members present. Mr. Swales entered the meeting at 7:14 p.m. Mr. Eby, Chairman, noted that with a quorum present, the Benner Township Water Authority was permitted to conduct business under the laws of Pennsylvania.

APPROVAL OF MEETING MINUTES:

The Minutes of the September 19, 2017 regular meeting were presented for review. **Mr. May moved, seconded by Mr. Edkin to approve the Minutes of the September 19, 2017 Regular Meeting as presented.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. Mr. Eby asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. May moved, seconded by Mr. Edkin to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$457.71 and Bills by Vendor in the amount of \$2,855.63.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

SBWJA REPORT:

Biosolids Legal Fees Expense – Mr. Miller reported that the legal fees/professional services associated with the biosolids appeal incurred to date are \$50,142.44.

2018 Budget – A tentative 2018 budget will be presented at the November Board meeting with final approval occurring at the December meeting. As previously discussed, Mr. Miller suggested the Board consider purchasing duplex pumps for the Grove Park well and possibly a Variable Frequency Drive (VFD) for the Opequon well. The Opequon well has a 10hp pump that requires 480 volts (3 Phase) to operate; however, there is currently 240 volts (single phase) coming into the facility. A transformer and a phase inverter are used to increase the voltage and phase. Mr. Miller indicated there is a new variable drive that changes the frequency, but is also capable of doubling the voltage which would be ideal for our situation. Mr. Miller believes that eliminating the transformer and the phase inverter will save the Authority energy costs.

Grove Park Generator – Mr. Miller informed the Board that he continues to work with the electrical contractor on the purchase of a generator for the Grove Park Water system.

Agreement with State College Borough Water Authority – Mrs. Gill indicated that she received an email from Mr. Eby wanting to know if the Authority had a copy of the agreement with the State College Borough Water Authority (SCBWA) for the water customers being served within Benner Township. Mrs. Gill located a copy of the agreement, but upon review she noted that the agreement is not being followed. The agreement states the SCBWA will invoice the customers on a quarterly basis on a bill containing the Benner Township Water Authority (BTWA) letterhead and all payments will be made directly to the BTWA. The SCBWA will then invoice the BTWA at a discount of 12% from its current residential rate.

Mrs. Gill contacted Sue Runk at the SCBWA inquiring about the agreement and the process for reimbursement to the BTWA. Mrs. Runk stated that the BTWA receives \$.35 per 1000 gallons per meter for the water customers served within Benner Township and those monies are forwarded to the BTWA in January of each year for the previous year's usage. Mrs. Runk also indicated the SCBWA does not have a different agreement on file, but she recalled some litigation from 1999-2000 in which she requested information from their solicitor. Mrs. Gill asked Mr. Eby if he could recall any litigation since he was a BTWA Board member during that time, but Mr. Eby didn't recollect any litigation with the SCBWA.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT: Mr. Shura had nothing to report.

GUESTS: There were no Guests wishing to address the Board.

CORRESPONDENCE: There was no Correspondence presented for discussion.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

2018 Board Meeting Schedule – Mrs. Gill indicated the 2018 Board Meeting schedule was prepared based on holding the meetings at the Benner Township Municipal Building due to their renovations being complete. All meetings will be held the third Tuesday of each month; however, in the past there has been a conflict with the May meeting due to the primary election being held at the Benner Township building. Upon further discussion, the Board agreed to hold the May 15, 2018 meeting at the office of the Spring Benner Walker Joint Authority. All other meetings in 2018 will be held at the Benner Township Municipal Building. **Mr. Edkin moved, seconded by Mr. May to approve the 2018 Board meeting schedule as amended and made a part of these official meeting minutes.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

Mr. Swales entered the meeting at 7:14 p.m.

EXECUTIVE SESSION – Mr. Eby recessed the Board for an Executive Session at 7:15 p.m. to discuss litigation. The meeting reconvened at 8:35 p.m.

ACTION ITEMS:

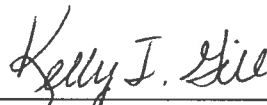
- Mr. Miller, Mrs. Gill and Mr. Lanich to prepare 2018 tentative budget
- Mrs. Gill to meet with Mr. Edkin to discuss procedures manual

Next regular scheduled meeting is November 21st at 6:30 p.m.

ADJOURNMENT:

Mr. Edkin moved, seconded by Mr. Lanich to adjourn the meeting at 8:40 p.m. 5 ayes, 0 nays. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 11/27/2017

Benner Township Water Authority 2018 Regular Meeting Schedule

January 16, 2018
February 20, 2018
March 20, 2018
April 17, 2018
May 15, 2018
June 19, 2018
July 17, 2018
August 21, 2018
September 18, 2018
October 16, 2018
November 20, 2018
December 18, 2018

All Regular Meetings will be held on the third Tuesday of each month. The regular meetings will begin at 6:30 P.M., prevailing time. A Work Session may be held before each Regular Meeting and will begin at 5:30 P.M., prevailing time. All meetings and work sessions will be held at the Benner Township Municipal Building, 1224 Buffalo Run Road, Bellefonte, PA with the exception of the May 15, 2018 meeting which will be held at the Spring Benner Walker Joint Authority Office Building, 170 Irish Hollow Road, Bellefonte, PA unless otherwise advertised.

Kelly Gill, Recording Secretary

BENNER TOWNSHIP WATER AUTHORITY
1224 BUFFALO RUN ROAD
BELLEFONTE, PA 16823
(814) 355-4778

REGULAR MEETING
October 17, 2017

GUEST LIST

1. Rene Swann
2. _____
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