

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

October 16, 2012

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Tom Eby
Steve Lanich – via telephone
Andy Swales

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA

CONSULTING ENGINEER: Brian Book, P.E. – Hazen & Sawyer

GUESTS: None present

CALL TO ORDER:

The October 16, 2012, Regular Meeting of the Benner Township Water Authority was called to order at 6:30 P.M. by Tom Eby, Chairman.

APPROVAL OF MEETING MINUTES:

The Minutes of the September 18, 2012 regular meeting were presented for review. **Mr. Swales moved, seconded by Mr. Eby to approve the Minutes of the September 18, 2012 Regular Meeting as presented. 3 ayes, 0 nays, 2 absent. The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. The total balance as of September 30, 2012 for both bank accounts is \$86,511.46. Mr. Eby asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Swales moved, seconded by Mr. Eby to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$1,255.79 and Bills by Vendor in the amount of \$6,160.80. 3 ayes, 0 nays, 2 absent. The motion carried.**

SBWJA REPORT:

Grove Park Well Pump – Mr. Miller informed the Board that on the afternoon of October 11, 2012 the well pump at Grove Park failed. The maintenance personnel replaced the start/run capacitors and the relay to determine if that was the issue; however, the pump still would not function. It was drawing approximately 38 amps instead of the normal, 18 amps. The wiring was also checked and determined to be okay; therefore, Oscar DeArmit Well Drilling was contacted to pull the pump.

The pump was pulled on October 12, 2012 and was replaced with a 5hp, single phase pump. The pump was a sealed unit, which made it difficult to determine the cause of its failure; however, Mr. Miller indicated he believes it was due to its original setup of starting/stopping on a daily basis. Mr. Miller indicated the pump now starts once every four to five days.

We haven't received the bill from Oscar DeArmit, but Mr. Miller anticipates it to be around \$4,000.

Village of Peru:

Initial Billing – The first billing for the Village of Peru has been mailed. There are a few customers who had higher than normal usage and were contacted to discuss a potential leak on their internal plumbing fixtures.

Water Main Leak – On October 15, 2012 we were notified by a Peru resident that their basement was being flooded. We determined the leak was at the main line installed by the contractor, Glenn Johnston. Due to the warranty still being in effect, Glenn Johnston asked our Authority to repair the leak and issue them an invoice for our time/materials/labor. Mr. Miller indicated the repairs were made that evening and the maintenance personnel determined the leak was due to a broken saddle. Mr. Miller reminded the Board that the same issue, a broken saddle, occurred in Opequon several months ago.

2013 Proposed Budget – Mr. Miller indicated that he and Mrs. Gill will be working with Mr. Lanich to prepare the 2013 proposed budget for discussion/approval during the November meeting.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT: See the attached Engineer's Report which has been made a part of these official Meeting Minutes.

Village of Peru Record Drawings – Mr. Book indicated he provided the SBWJA staff with the record drawings for the Peru project and is currently working on providing the requested mylar of the drawings. Mr. Book recommended the Authority review its rules and regulations to assure compliance with the mylar recording drawings requirement for future development.

Rules and Regulations – Mr. Swales indicated he would like to have the Authority's rules and regulations updated to reflect current requirements of the Authority. Mr. Eby suggested having an electronic copy of the current rules and regulations sent to each board member. Mrs. Gill will email a copy to each board member.

GUESTS: There were no Guests present for the meeting.

CORRESPONDENCE: There was no Correspondence presented for discussion.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

2013 Board Meeting Schedule - The proposed 2013 Board Meeting schedule was presented for discussion. **Mr. Swales moved, seconded by Mr. Eby to approve the 2013 Board meeting schedule as presented and made a part of these official meeting minutes.** 3 ayes, 0 nays, 2 absent.

ACTION ITEMS:

- ◆ 2013 Tentative Budget
- ◆ Mrs. Gill to email copy of current Rules & Regulations to Board members

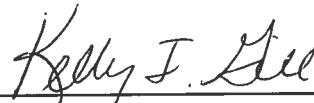
Next regular scheduled meeting is November 20th at 6:30 p.m.

Mr. Swales indicated he may not be able to attend the November meeting due to other engagements. Mrs. Gill indicated she will send an email around to determine who plans on attending to assure a quorum is reached.

ADJOURNMENT:

Mr. Swales moved, seconded by Mr. Eby to adjourn the meeting at 6:59 p.m. 3 ayes, 0 nays, 2 absent. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 11/21/2012

Benner Township Water Authority
October 16, 2012

2012-39

HAZEN AND SAWYER
Environmental Engineers & Scientists

Hazen and Sawyer, P.C.
330 Innovation Boulevard
Suite 104
State College, PA 16803
Tel: 814-272-3332
Fax: 814-272-3013

October 12, 2012

Benner Township Water Authority
1124 Buffalo Run Road
Bellefonte PA, 16823

RE: Engineer's Status Report
October 2012

Dear Authority:

The following summarizes the actions completed on your behalf:

Retained Engineer (90120-000)

We do not have any additional items to report other than the project specific info provided below.

PERU Water Line Extension (90096-000)

The Record Drawings have been submitted to Warren and Kelly in paper and electronic format. In addition, we are getting a set of mylars for your records. You should make sure your rules and regulations require developers to do this as a future consideration.

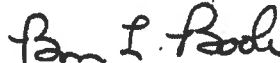
DEP Permitting (90120-001)

The permits have been submitted, a response from Anna Barrick received and response sent, and a final acknowledgement from the PA DEP that the application is in order. We anticipate that the next communication from the PA DEP will be a new permit.

We look forward to discussing these and other matters that may come before the Authority at your meeting tonight. Should you have any questions or concerns, please do not hesitate to contact me at 814-470-0778.

Very truly yours,

HAZEN AND SAWYER, P.C.



Brian L. Book, P.E.
Senior Associate

Benner Township Water Authority **2013 Regular Meeting Schedule**

January 15, 2013
February 19, 2013
March 19, 2013
April 16, 2013
May 21, 2013
June 18, 2013
July 16, 2013
August 20, 2013
September 17, 2013
October 15, 2013
November 19, 2013
December 17, 2013

All Regular Meetings will be held on the third Tuesday of each month. The regular meetings will begin at 6:30 P.M., prevailing time. A Work Session may be held before each Regular Meeting and will begin at 5:30 P.M., prevailing time. All meetings and work sessions will be held at the Benner Township Municipal Building, 1224 Buffalo Run Road, Bellefonte, PA unless otherwise advertised.

Mark Capriani, Secretary