

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

October 15, 2013

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Tom Eby
Steve Lanich
Gary Shultz

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA
Jean Ryan – Hazen & Sawyer

CALL TO ORDER:

The October 15, 2013, Regular Meeting of the Benner Township Water Authority was called to order at 6:33 P.M. by Tom Eby, Chairman.

APPROVAL OF MEETING MINUTES:

The Minutes of the September 17, 2013 regular meeting were presented for review. **Mr. Shultz moved, seconded by Mr. Lanich to approve the Minutes of the September 17, 2013 Regular Meeting as presented. 3 ayes, 0 nays, 2 absent. The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. Mr. Eby asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Shultz moved, seconded by Mr. Eby to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$304.14 and Bills by Vendor in the amount of \$3,792.80. 3 ayes, 0 nays, 2 absent. The motion carried.**

SBWJA REPORT:

2014 Board Meeting Schedule – The 2014 proposed meeting schedule was included within the Board packets and will need approved. Mrs. Gill informed the Board that the Bylaws specify this to be approved during the October meeting each year. **Mr. Shultz moved, seconded by Mr. Lanich to approve the 2014 Board meeting schedule as presented and made a part of these official meeting minutes.** 3 ayes, 0 nays, 2 absent.

2014 Proposed Budget – Mr. Miller indicated that a preliminary budget for 2014 was included within the Board packet for review. The Municipal Authorities Act requires an Authority to present the following year's budget at a public meeting at least 30 days prior to approval. Further discussion followed under New Business.

Grove Park Stop & Waste Valves – Mr. Miller has contacted our PA DEP sanitarian, Valerie Elsasser, about the use of the stop and waste valves within Grove Park and is still waiting for a response. Ms. Elsasser indicated that she is unaware of them being used like this in any other system.

Analytical Testing – Fairway Laboratories has lowered the fees for our SOC testing as a result of a competitor in the area providing our Authority with a lower price. Mr. Miller stated this will save the Authority money with the 4th quarter 2013 testing and any future SOC testing.

Grove Park Fire Hydrant – Mr. Miller informed the Board that the hydrant within Grove Park that was leaking around the bottom was excavated on October 9, 2013. SBWJA personnel found it to be completely encased in concrete around the hydrant base and lateral, with clay packed around the concrete. The drain system had nowhere to flow, but to the surface. Mr. Miller indicated the concrete was too thick so the only remaining option was to remove the clay for proper drainage. As a result, the hydrant is functioning properly at this time.

Capital Projects – The Board asked Mr. Miller if he had any suggestions for future capital projects the Authority should budget for. Mr. Miller believes homes will want to connect along Edward Drive in Crestview Development, as their wells fail. The costs to charge and disinfect this line would be minimal.

Mr. Miller also suggested the Authority may want to consider using chlorine gas in the future to help maintain the chlorine residual. This would involve the installation of an alarm system to report any leaks.

Charts – The Average Daily Usage charts per system were included within the board packets, along with the Static Well Levels for each well. Mr. Miller is having a chart created to identify the unaccounted for water for each system, which should be forthcoming in the near future.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT: Ms. Ryan had nothing to report.

GUESTS: There were no Guests present.

CORRESPONDENCE: There was no Correspondence presented for discussion.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

2014 Preliminary Budget – Mrs. Gill and Mr. Miller provided the Board with a preliminary budget for 2014. The water revenue is based on 213 connections and includes the addition of eight (8) new connections. Mr. Miller indicated a proposed budget will need approved during the November meeting with final approval in December.

ACTION ITEMS:

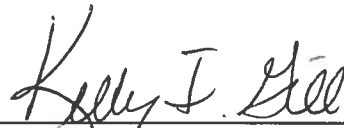
None

Next regular scheduled meeting is November 19th at 6:30 p.m.

ADJOURNMENT:

Mr. Lanich moved, seconded by Mr. Shultz to adjourn the meeting at 7:09 p.m. 3 ayes, 0 nays, 2 absent. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 11/20/2013

Benner Township Water Authority 2014 Regular Meeting Schedule

January 21, 2014
February 18, 2014
March 18, 2014
April 15, 2014
May 20, 2014
June 17, 2014
July 15, 2014
August 19, 2014
September 16, 2014
October 21, 2014
November 18, 2014
December 16, 2014

All Regular Meetings will be held on the third Tuesday of each month. The regular meetings will begin at 6:30 P.M., prevailing time. A Work Session may be held before each Regular Meeting and will begin at 5:30 P.M., prevailing time. All meetings and work sessions will be held at the Benner Township Municipal Building, 1224 Buffalo Run Road, Bellefonte, PA unless otherwise advertised.

Mark Capriani, Secretary