

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

November 21, 2017

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Tom Eby
Tim Edkin
Jerry May
Andrew Swales

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA
Brian Shura, P.E. – Stiffler McGraw
See Attached Guest List

CALL TO ORDER:

The November 21, 2017, Regular Meeting of the Benner Township Water Authority was called to order at 6:34 P.M. by Tom Eby, Chairman.

ROLL CALL:

Tim Edkin, Secretary, took Roll Call, recording four members present. Mr. Lanich was absent from the meeting. Mr. Eby, Chairman, noted that with a quorum present, the Benner Township Water Authority was permitted to conduct business under the laws of Pennsylvania.

APPROVAL OF MEETING MINUTES:

The Minutes of the October 17, 2017 regular meeting were presented for review. **Mr. May moved, seconded by Mr. Edkin to approve the Minutes of the October 17, 2017 Regular Meeting as presented. 4 ayes, 0 nays, 1 absent. The motion carried.**

TREASURER'S REPORT:

Mr. Eby reviewed the Treasurer's Report as presented and asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Eby moved, seconded by Mr. May to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$447.88 and Bills by Vendor in the amount of \$4,497.68. 4 ayes, 0 nays, 1 absent. The motion carried.**

SBWJA REPORT:

Biosolids Legal Fees Expense – Mr. Miller reported that the legal fees/professional services associated with the biosolids appeal incurred to date are \$51,948.44.

Source Water Protection Plan (SWP) – The Board was provided with a copy of the Source Water Protection Plan which was revised to include Dr. Parizek's fracture trace analysis and the biosolids definition. **Mr. Swales moved, seconded by Mr. Edkin to approve the Source Water Protection Plan as presented and prepared by Spotts, Stevens & McCoy (SSM Group).** 4 ayes, 0 nays, 1 absent. **The motion carried.** The Board thanked Mr. Miller for his assistance with finalizing the Source Water Protection Plan.

Grove Park Generator – Mr. Eby inquired about the status of the Grove Park generator. Mr. Miller indicated he will contact the electrical contractor to inquire about the status of the order.

Benner Township Municipal Building – Mrs. Gill indicated that she recently contacted Benner Township to inquire about the status of the Agreement of Dedication for the water main line extension to serve their new municipal building. The agreement requires the developer (Township) to provide the Authority with a set of water main record drawings along with a two year warranty period on the installation of the water main from the date of acceptance/transfer. Benner Township's secretary, Sharon Royer, indicated the Township's engineer is currently preparing the record drawings.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT: Mr. Shura had nothing to report.

GUESTS: There were no Guests wishing to address the Board.

CORRESPONDENCE:

PA Legislative Budget and Finance Committee's Report – Pennsylvania State Representative Michael Hanna Sr. provided the Benner Township Water Authority with a copy of the Pennsylvania Legislative Budget and Finance Committee's report pertaining to PA's Program for Beneficial Use of Biosolids by Land Application. This was a result of House Resolution 60 of 2016 directing the committees to review the Commonwealth's program for the beneficial use of sewage sludge by land application, including the methods the PADEP uses to administer and enforce the program and alternative methods currently being used to use or dispose of biosolids.

Mr. Miller indicated House Resolution 60 mainly pertained to the odor issues and did not address the application of biosolids within Source Water Protection areas.

Mrs. Swancer indicated Representative Hanna's bill, which is forthcoming, would amend the original bill indicating biosolids are not permitted to be land applied within Source Water Protection areas or Municipal wells.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

2018 Tentative Budget – The 2018 Tentative Budget was prepared by Mr. Miller and Mrs. Gill and submitted to Mr. Lanich for review prior to the meeting. Mrs. Gill indicated the water revenue is based on 258 connections and includes the addition of three (3) new connections. The legal fees were increased due to litigation associated with the appeal of the PA DEP issued permit for the land application of biosolids to the Spicer Family Farm. The Capital Improvements account was increased from 2017 to reflect the Authority's purchase of a generator/transfer switch and high service pumps for the Grove Park Water System and a variable frequency drive (VFD) for the Opequon well. The grant monies the Authority is expecting to receive for the generator/transfer switch was referenced within Miscellaneous Income (#50802) and we are anticipating using \$9,930.00 from System Reserves (#52502) to balance the budget.

Mr. Eby asked if there were any questions pertaining to the tentative budget. Mr. Swales mentioned the legal fees could increase significantly depending upon the course of action relating to the appeal. **Mr. Swales moved, seconded by Mr. Edkin to approve the 2018 Tentative Budget as presented.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

EXECUTIVE SESSION – Mr. Eby recessed the Board for an Executive Session at 7:02 p.m. to discuss litigation. The meeting reconvened at 8:17 p.m.

Procedures Manual – Mrs. Gill and Mr. Edkin met on November 20, 2017 to review changes to the procedures manual. Mrs. Gill will make the necessary changes and a revised procedures manual will be provided at a future meeting.

SWP Plan – The Board discussed public awareness of the Authority's now approved SWP plan and suggested contacting Benner Township about the possibility of having it added to the Township's website.

ACTION ITEMS:

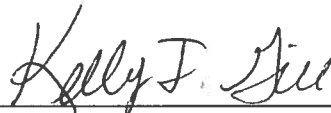
- Mr. Miller to contact Friedman Electric about status of Grove Park generator
- Mr. Miller to contact SSM Group and the PADEP about approving the SWP Plan
- Mrs. Gill to revise the Procedures Manual
- Mr. Miller to contact Benner Township about having the SWP Plan added to their website

Next regular scheduled meeting is December 19th at 6:30 p.m.

ADJOURNMENT:

Mr. Swales moved, seconded by Mr. Edkin to adjourn the meeting at 8:20 p.m. 4 ayes, 0 nays, 1 absent. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 12/20/2017

BENNER TOWNSHIP WATER AUTHORITY
1224 BUFFALO RUN ROAD
BELLEFONTE, PA 16823
(814) 355-4778

REGULAR MEETING
November 21, 2017

GUEST LIST

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