

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

November 20, 2012

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Tom Eby
Steve Lanich
Gary Shultz
Andy Swales

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA

CONSULTING ENGINEER: Jean Ryan, E.I.T. – Hazen & Sawyer

GUESTS: None present

CALL TO ORDER:

The November 20, 2012, Regular Meeting of the Benner Township Water Authority was called to order at 6:31 P.M. by Tom Eby, Chairman.

APPROVAL OF MEETING MINUTES:

The Minutes of the October 16, 2012 regular meeting were presented for review. **Mr. Shultz moved, seconded by Mr. Lanich to approve the Minutes of the October 16, 2012 Regular Meeting as presented. 4 ayes, 0 nays, 1 absent. The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. The total balance as of October 31, 2012 for both bank accounts is \$89,595.69. Mr. Eby asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Swales moved, seconded by Mr. Shultz to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$4,536.27 and Bills by Vendor in the amount of \$3,807.74. 4 ayes, 0 nays, 1 absent. The motion carried.**

SBWJA REPORT:

Grove Park Well Pump – Mr. Miller indicated that the Authority is feeling the effects of the plastic system within the Grove Park well house. The staff has been replacing cracked nipples on the high service pumps because of the pumps turning on/off so frequently. Mr. Eby asked how this could be corrected and Mr. Miller stated that variable frequency drives (VFDs) would eliminate that issue. Mr. Swales inquired about the costs of the VFDs and Mr. Eby thought they would cost around \$5,000-\$10,000.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT: See the attached Engineer's Report which has been made a part of these official Meeting Minutes.

Village of Peru Record Drawings – Ms. Ryan indicated the record drawings for Peru are currently being revised to reflect the Authority inspector's comments.

PA DEP Permitting – Ms. Ryan has spoken with Valerie Elsasser, Sanitarian, regarding the processing of the new operations permit, which should be forthcoming. In addition, the PA DEP is reviewing the chlorine study to identify the well house in Hampton Hills as our entry point.

GUESTS: There were no Guests present for the meeting.

CORRESPONDENCE: There was no Correspondence presented for discussion.

OLD BUSINESS:

Rules and Regulations – As discussed during the previous meeting, Mrs. Gill emailed a copy of the Authority's current rules and regulations to all board members. Mr. Miller informed the Board that he will begin his review of the rules and regulations shortly after January 1, 2013.

NEW BUSINESS:

2013 Tentative Budget - Mr. Lanich met with Mr. Miller and Mrs. Gill on November 1, 2012 to review and discuss the budget. With the Authority being required to have a balanced budget, income matching expenses, Mr. Lanich suggested some changes to the formatting of the budget to reflect true expenses. Mr. Lanich informed the Board that Mr. Miller and Mrs. Gill revised the expenses to reflect more realistic costs with all remaining monies being reflected within the Capital Reserves account, #81701. Mrs. Gill indicated that a transfer is made each month from the operating account to the capital reserves bank account representing 1/12 of this line item.

Mr. Eby asked if the rates paid to SBWJA will be changing for 2013 and Mr. Miller indicated he believes they will stay the same.

With no further questions, **Mr. Swales moved, seconded by Mr. Shultz to approve the 2013 tentative budget as presented.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

ACTION ITEMS:

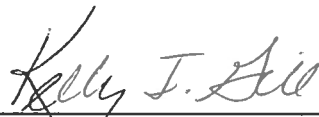
- ◆ Review of Rules and Regulations

Next regular scheduled meeting is December 18th at 6:30 p.m.

ADJOURNMENT:

Mr. Eby moved, seconded by Mr. Lanich to adjourn the meeting at 7:10 p.m. 4 ayes, 0 nays, 1 absent. **The motion carried.**

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 12/19/2012

Benner Township Water Authority
November 20, 2012

2012-44

HAZEN AND SAWYER
Environmental Engineers & Scientists

Hazen and Sawyer, P.C.
330 Innovation Boulevard
Suite 104
State College, PA 16803
Tel: 814-272-3332
Fax: 814-272-3013

November 15, 2012

Benner Township Water Authority
1124 Buffalo Run Road
Bellefonte PA, 16823

RE: Engineer's Status Report
November 2012

Dear Authority:

The following summarizes the actions completed on your behalf:

Retained Engineer (90120-000)

We do not have any additional items to report other than the project specific info provided below.

PERU Water Line Extension (90096-000)

Unfortunately Warren found some changes he wants recorded on the Record Drawings. I am not sure of the details, but I will work with Warren to make the appropriate changes.

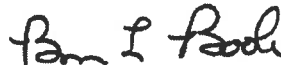
DEP Permitting (90120-001)

The permits were submitted approximately 45 days ago. We await a response from Anna Barrick, DEP.

We look forward to discussing these and other matters that may come before the Authority at your meeting tonight. Should you have any questions or concerns, please do not hesitate to contact me at 814-470-0778.

Very truly yours,

HAZEN AND SAWYER, P.C.



Brian L. Book, P.E.
Senior Associate