

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

November 17, 2015

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Tim Edkin
Steve Lanich
Jerry May
Andrew Swales

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA
Jean Ryan – Hazen & Sawyer
Shirley Gryczuk
Jeff Kokoskie
Sharon Allison

CALL TO ORDER:

The November 17, 2015, Regular Meeting of the Benner Township Water Authority was called to order at 6:32 P.M. by Steve Lanich, Acting Chairman.

APPROVAL OF MEETING MINUTES:

The Minutes of the October 20, 2015 regular meeting were presented for review. **Mr. Edkin moved, seconded by Mr. May to approve the Minutes of the October 20, 2015 Regular Meeting as presented. 3 ayes, 0 nays, 2 absent. The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. Mr. Lanich asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Edkin moved, seconded by Mr. May to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$50.00 and Bills by Vendor in the amount of \$2,307.79. 3 ayes, 0 nays, 2 absent. The motion carried.**

SBWJA REPORT:

Mr. Swales entered the meeting at 6:34 p.m.

Source Water Protection Plan – After the last meeting Mr. Miller emailed a draft of the Source Water Protection Plan that was prepared by Mark Stephens of the PA DEP to the Board members. Mr. Miller indicated that Mr. Stephens is willing to attend a Water Authority meeting to review and discuss the plans, if the Board is interested. The Board agreed and asked Mr. Miller to arrange for Mr. Stephens attendance at the December or January meeting to review the plans. Mr. Miller suggested the Board may want to invite the residents of the systems since the homeowners associations will be signing the easement agreements for the well head protection and the Board agreed.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT: Ms. Ryan informed the Board that Brian Book, P.E. has left Hazen and Sawyer and is now employed by Rettew. Ms. Ryan indicated Hazen and Sawyer's State College office is still open for business.

GUESTS:

Shirley Gryczuk, 111 Aster Avenue – Mr. Lanich asked Ms. Gryczuk if she wanted to address the Board about anything. Ms. Gryczuk indicated that after the last sewer authority meeting she asked Mr. Miller for an update regarding the “low” fire hydrant within Grove Park.

Grove Park Fire Hydrant – Mr. Miller stated that he agrees with a previous suggestion made by Mr. Swales in which he believes that Garen Smith should replace the hydrant since he built the system and this Authority has not made any changes to the system which caused this hydrant issue. Mrs. Gill indicated the Authority never responded to Mr. Smith's request for a shared cost of the repair and suggested the Authority Board respond either verbally or in writing. The Board authorized Mr. Miller to contact Garen Smith and inform him the Authority is not interested in sharing the costs to replace/repair the “low” hydrant.

CORRESPONDENCE:

Certificate of Liability Insurance – Mrs. Gill indicated a certificate of liability insurance was provided by the Spring Benner Walker Joint Authority (SBWJA) which names the Benner Township Water Authority as a certificate holder and as an additional insured. The certificate of liability insurance is effective 10/17/2015 and expires on 10/17/2016.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

Tentative 2016 Budget – Mr. Lanich indicated the 2016 Tentative Budget was prepared by Mr. Miller and Mrs. Gill and asked them to provide an overview of the tentative budget. Mrs. Gill indicated the water revenue is based on 239 connections and includes the addition of eight (8) new connections. The Capital Improvements account was decreased from 2015 to reflect the purchase of a continuous CL2 analyzer for each of the water systems, along with a new roof at the Grove Park well house.

Mr. Lanich asked if there were any questions pertaining to the tentative budget. Mr. Edkin asked if the water authority considered moving to wireless meters. Mr. Miller indicated the meters are fairly new and they have about a 20 year life. Mr. Miller doesn't foresee a need to go to the expense of wireless meters with the few customers the water authority has.

Mr. Edkin asked about separate meters for irrigation. Mr. Miller explained that the SBWJA uses a flat rate billing system for the sewer due to having some customers on wells; therefore, there would really be no advantage to having a separate meter for irrigation.

Mrs. Gill indicated a tentative budget will need approved during this meeting with final approval in December. **Mr. May moved, seconded by Mr. Edkin to approve the 2016 Tentative Budget as presented. 4 ayes, 0 nays, 1 absent. The motion carried.**

Review of Rules and Regulations – Mr. Swales indicated the Board previously discussed possibly updating the Authority's rules and regulations, if needed, and asked about the status of the review. Mr. Miller indicated Brian Book completed a review of the rules and regulations and didn't believe any changes were needed. Ms. Ryan stated she remembers participating in the review and indicated the rules and regulations are consistent with the State College Borough Water Authority's rules and regulations.

Welcoming of Additional Guests - Mr. Lanich welcomed the Guests that recently entered the meeting and asked if they wished to address the Board. Ms. Allison and Mr. Kokoskie indicated they did not have anything to discuss with the Board.

ACTION ITEMS:

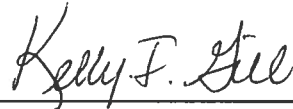
- Warren Miller to contact Mark Stephens, PA DEP, regarding the Source Water Protection Plan and his attendance at a future meeting
- Warren Miller to contact Garen Smith regarding the "low" hydrant in Grove Park

Next regular scheduled meeting is December 15th at 6:30 p.m.

ADJOURNMENT:

Mr. Edkin moved, seconded by Mr. Lanich to adjourn the meeting at 7:05 p.m. 4 ayes, 0 nays, 1 absent. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 12/16/2015