

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

November 16, 2010

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Steve Lanich
Gary Shultz
Andrew Swales

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA

CONSULTING ENGINEER: Charles Stover, E.I.T.

CALL TO ORDER:

The November 16, 2010, Regular Meeting of the Benner Township Water Authority was called to order at 6:34 P.M. by Andrew Swales, Vice Chairman.

APPROVAL OF MEETING MINUTES:

The Minutes of the October 19, 2010 regular meeting were presented for review. **Mr. Lanich moved, seconded by Mr. Shultz to approve the Minutes of the October 19, 2010 Regular Meeting as presented.** 3 ayes, 0 nays, 2 absent. **The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. The total balance as of October 31, 2010 for both bank accounts is \$152,738.51. **Mr. Shultz moved, seconded by Mr. Swales to approve the Treasurer's Report as presented.** 3 ayes, 0 nays, 2 absent. **The motion carried.**

Mr. Swales asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Shultz moved, seconded by Mr. Swales to approve the Paid Checks in the amount of \$212.04 and Bills by Vendor in the amount of \$1,719.68.** 3 ayes, 0 nays, 2 absent. **The motion carried.**

SBWJA REPORT:

Opequon & Hampton Wells – Mr. Miller reported that we will be rewiring the phase converter at the Opequon well because it has been tripping the breaker again and we determined a wire connection was burnt off. Mr. Swales asked if the pump was running hot and Mr. Miller stated no, that the issue was in the phase converter. There is currently 220 volt single phase electric coming into the building, instead of 3 phase, which is needed to run the pump, so a phase converter is used to bump it up to 3 phase electric.

Grove Park Water System – Mr. Miller informed the Board that the inspection of the Grove Park Water system was completed on November 10, 2010 and the system seems to be operating properly. During the inspection, there were a few deficiency items found that Mr. Miller expressed his concern with which were:

#1 – The well is pumping a small amount of grit that may be due to the pump being set below the casing of the well bore hole. Matt Milliron has indicated a wye strainer has been installed to help with the debris; however, this strainer is installed vertically and should be mounted horizontally.

#2 – A probe cannot currently be dropped into the well to obtain a water level. Mr. Swales indicated this is usually a requirement of DEP to verify the water level, so he suggested reviewing the DEP permit to confirm before enforcing correction with Grove Park Associates.

#3 - One of the fire hydrants was leaking around the bottom of the barrel, which Randy Moyer is suppose to be correcting.

#4 – There are a few valve boxes and curb boxes that are not centered, making it difficult to place a wrench on them for turning on/off the water service.

Mr. Swales asked if the well is equipped with a level control and Mr. Miller stated yes, but he doesn't believe it is hooked up at this time.

Mr. Miller stated that a leak was recently found in phase one which reduced the daily usage to 2,000 gpd from 25,000 gpd. According to Randy Moyer, the leak was at a location where copper line was used to cross the road and sleeved with plastic pipe. Mr. Miller believes that a piece of limestone was wedged between the copper and plastic which led to the leak.

ENGINEER'S REPORT: See the attached Engineer's Report as made a part of these official Minutes.

Grove Park Water System Quantities – Mr. Stover informed the Board that Adrienne Vicari has reviewed the detailed cost breakdown provided by Garen Smith, but the information doesn't include any quantities. Mr. Miller stated that he believes Garen Smith has provided HRG with all of the information he has and that he likely doesn't have the quantities available to him since Tom Kulakowski actually built the system. Mr. Swales asked if the quantities were necessary to complete the Act 57 Study and Mr. Stover stated he believes it could be completed without the quantities.

Village of Peru – Adrienne Vicari recently spoke with Matt Milliron to inquire about the status of the grant funding for the project. Matt Milliron recommended we send in a letter by the end of this year requesting funding for the next round and provide a cost estimate for the project, which has already been provided. The letter should also include the Authority's financing plans for the remaining of the project that is not covered by grant monies. Mr. Stover stated that since we already have been approved for 2010 grant funding, once the agreement is signed and the environmental review is completed, construction could commence. Mr. Stover also indicated that we should know by September 2011 whether or not we will receive additional funding.

Mr. Stover asked if the Board would like HRG to proceed with the preliminary design at this time and the Board stated no that they would prefer to wait until the Spring of 2011.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

GUESTS: There were no Guests present.

CORRESPONDENCE: There was no Correspondence presented for discussion.

OLD BUSINESS:

Grove Park Water System – Mr. Campbell revised the Agreement of Sale to reflect the changes discussed during the previous meeting, which has been approved by Grove Park Associates. Before finalizing the Agreement of Sale with Grove Park Associates, the Board recommended having Tom Eby contact Garen Smith regarding having the issues that were found during the inspection of the system corrected. The agreement could possibly be finalized during the December meeting.

Mr. Lanich pointed out a spelling error in the Agreement of Sale that Mrs. Gill will have corrected.

NEW BUSINESS:

2011 Tentative Budget – Mr. Lanich met with Mr. Miller and Mrs. Gill on November 5, 2010 to review and discuss the budget. The Benner Township Water Authority budget and Grove Park Water System budget have been prepared separately. With not knowing when the acquisition of the Grove Park Water System will occur, Mr. Lanich suggested not integrating the Grove Park numbers into the overall budget until the acquisition is finalized. At that point the budget could be amended to include the Grove Park figures.

Mr. Shultz suggested tracking the Grove Park income/expenses separately, as much as possible, for future budgeting. Mrs. Gill stated that she wouldn't be able to track the numbers to the penny because of the billing system, but could come up with a close estimate for reporting purposes.

Mr. Swales moved, seconded by Mr. Shultz to approve the 2011 Tentative Budget as presented. 3 ayes, 0 nays, 2 absent. The motion carried.

2011 Board Meeting Schedule – The proposed 2011 Board Meeting schedule was presented for discussion. **Mr. Swales moved, seconded by Mr. Lanich to approve the 2011 Board meeting schedule as presented and made a part of these official meeting minutes. 3 ayes, 0 nays, 2 absent. The motion carried.**

ACTION ITEMS:

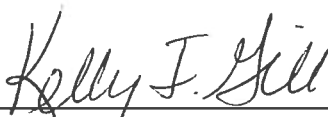
- **Warren Miller will send an email to Tom Eby requesting he contact Garen Smith about having deficiencies found during inspection of Grove Park Water System noted above corrected prior to signing the Agreement of Sale**
- **Warren Miller will contact Matt Milliron about documents needed for next round of CDBG funding for Village of Peru and provide necessary documentation**

Next regular scheduled meeting is December 21, 2010 at 6:30 p.m.

ADJOURNMENT:

Mr. Swales moved, seconded by Mr. Lanich to adjourn the meeting at 7:23 p.m. 3 ayes, 0 nays, 2 absent. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 12/22/2010

November 16, 2010

Benner Township Water Authority
1224 Buffalo Run Road
Bellefonte, PA 16823

Re: Status Report - Engineering Activities

Dear Authority Members:

The following summarizes our recent activities on behalf of the Benner Township Water Authority.

Act 57 Tapping Fee Report (1494.007)

HRG has received the detailed cost break down for the Grove Park Water System from Mr. Garren Smith. The breakdown identifies \$586,114.39 in costs incurred by the developer during the design, permitting and construction of the water system. HRG recommends for the Authority to request a more detailed breakdown of actual pipe and valve sizes and quantities (if this information has not already been received.)

HRG plans to complete a draft of the Act 57 Study, following execution of the Developer's Agreement.

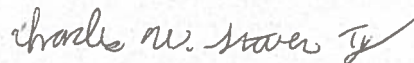
Peru Feasibility Study (1494.0425)

At this time, there is nothing new to report. HRG remains available to assist the Authority regarding this matter.

We look forward to discussing these and any other issues at tonight's meeting.

Very truly yours,

Herbert, Rowland & Grubic, Inc.



Charles W. Stover II, E.I.T.
Water and Energy

Benner Township Water Authority **2011 Regular Meeting Schedule**

January 18, 2011
February 15, 2011
March 15, 2011
April 19, 2011
May 17, 2011
June 21, 2011
July 19, 2011
August 16, 2011
September 20, 2011
October 18, 2011
November 15, 2011
December 20, 2011

All Regular Meetings will be held on the third Tuesday of each month. The regular meetings will begin at 6:30 P.M., prevailing time. A Work Session may be held before each Regular Meeting and will begin at 5:30 P.M., prevailing time. All meetings and work sessions will be held at the Benner Township Municipal Building, 1224 Buffalo Run Road, Bellefonte, PA unless otherwise advertised.

Mark Capriani, Secretary