

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

June 18, 2013

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Tom Eby
Steve Lanich
Gary Shultz
Andrew Swales

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA
Brian Book – Hazen & Sawyer

CALL TO ORDER:

The June 18, 2013, Regular Meeting of the Benner Township Water Authority was called to order at 6:35 P.M. by Tom Eby, Chairman.

APPROVAL OF MEETING MINUTES:

The Minutes of the April 16, 2013 regular meeting were presented for review. **Mr. Swales moved, seconded by Mr. Lanich to approve the Minutes of the April 16, 2013 Regular Meeting as presented. 4 ayes, 0 nays, 1 absent. The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. Mr. Eby asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Shultz moved, seconded by Mr. Eby to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$6,192.62 and Bills by Vendor in the amount of \$4,914.68. 4 ayes, 0 nays, 1 absent. The motion carried.**

SBWJA REPORT:

Analytical Testing – Mr. Miller submitted the IOC (inorganic chemical) and SOC (synthetic organic chemical) waivers to the PA DEP in early June for both water systems, which costs the Authority \$300.00. After submission, Mr. Miller was informed by the PA DEP that the radius for the Grove Park well needs expanded to 2,200 for three of the waivers to be considered. The PA DEP is also requiring Material Safety Data Sheets (MSDS) for each chemical used by a property owner.

Due to the amount of work and time associated with this task, Mr. Miller believes it would be more favorable for the Authority to complete the quarterly samples for the remainder of this year. If any of those chemicals are detected the Authority will be required to complete that specific test annually for the next three years.

The Authority did not receive any feedback on the waivers for the period ending June 30, 2013 and due to the fees charged by the lab for any submission after the 15th of the month, Mr. Miller decided to complete the testing for the 2nd quarter 2013.

Mr. Book suggested that the Authority may want to insert a write up in the Benner Township newsletter regarding the required testing and the financial burden it is placing on the Authority, which may result in increased water rates.

Consumer Confidence Report (CCR) – Mr. Miller informed the Board that the annual Consumer Confidence has been completed for 2012 and will be distributed by the end of June to all affected customers, as required. The CCR lists all tests completed for each system during the previous year and the results.

Village of Peru – The one-year bond for the Village of Peru project is expiring soon and a final walk through will be scheduled shortly. Mr. Miller indicated there have been a few complaints from the property owners; however, he doesn't believe those complaints to be substantiated.

Grove Park Well House – The Authority experienced a high service pump failure at the Grove Park well house Memorial Day Weekend. The motor has been replaced and everything seems to be functioning properly. Mr. W. Miller indicated that there are two 2hp pumps and both have now been replaced. It appears as though one was replaced prior to our acquisition of the system. Mr. W. Miller recommended the Board consider purchasing VFDs (Variable Frequency Drive) to help reduce hammer inside the building. The Board suggested Mr. Miller obtain quotes so the VFDs can be considered as part of the 2014 budget.

Opequon Well House – The day after Memorial Day the Authority experienced a pipe failure within the Opequon well house. Mr. Miller indicated the 3" PVC collar on the valve cracked and the tank level continued to call the well to run, which led to a flooded pump house. The exhaust fan motor was damaged, but has since been replaced. Mr. Miller would like the Board to consider replacing the phase inverter, once it fails, with a VFD for a smoother operation.

House Fire – The Board mentioned a house fire that occurred at 1401 Seibert Road on June 16, 2013 and questioned whether or not the fire department used any of the hydrants in Grove Park. Mr. Miller was unaware of the fire and indicated he will check the hydrant in Grove Park to make sure all is okay.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT: See the attached Engineer's Report which has been made a part of these official Meeting Minutes.

Rules and Regulations – Mr. Book has completed a cursory review of the Authority's rules and regulations in comparison to State College Borough Water Authority's (SCBWA) and believes them to be identical. Mrs. Gill indicated that she believes they should be modified to reflect current procedures of this Authority.

GUESTS: There were no Guests present.

CORRESPONDENCE: There was no Correspondence submitted for discussion.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

2012 Audit – Mrs. Gill indicated that the 2012 audit has not been finalized at this point. There are some outstanding issues being reviewed and we are hopeful that it will be completed for approval at the July meeting.

ACTION ITEMS:

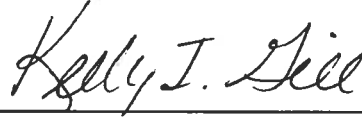
-Hazen and Sawyer to schedule walk through at Village of Peru

Next regular scheduled meeting is July 16th at 6:30 p.m.

ADJOURNMENT:

Mr. Eby moved, seconded by Mr. Lanich to adjourn the meeting at 7:18 p.m. 4 ayes, 0 nays, 1 absent. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 7/17/2013

Benner Township Water Authority
June 18, 2013

2013-14

HAZEN AND SAWYER
Environmental Engineers & Scientists

Hazen and Sawyer, P.C.
330 Innovation Boulevard
Suite 104
State College, PA 16803
Tel: 814-272-3332
Fax: 814-272-3013

June 14, 2013

Benner Township Water Authority
1124 Buffalo Run Road
Bellefonte PA, 16823

RE: Engineer's Status Report
June 2013

Dear Authority:

The following summarizes the actions completed on your behalf:

Retained Engineer (90120-000)

The water systems are running well, and we do not have anything to report.

PERU Water Line Extension (90096-000)

We are at the one year anniversary and are scheduling the final walk-thorough with the contractor.

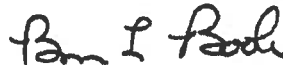
Mapping for Well Head Protection (90120-002)

We helped Warren by preparing maps for the wells.

We look forward to discussing these and other matters that may come before the Authority at your meeting tonight. Should you have any questions or concerns, please do not hesitate to contact me at 814-470-0778.

Very truly yours,

HAZEN AND SAWYER, P.C.



Brian L. Book, P.E.
Senior Associate