

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

June 17, 2014

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Steve Lanich
Andrew Swales
Gary Shultz

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA
Brian Book – Hazen & Sawyer

CALL TO ORDER:

The June 17, 2014, Regular Meeting of the Benner Township Water Authority was called to order at 6:39 P.M. by Andrew Swales, Vice-Chairman.

APPROVAL OF MEETING MINUTES:

The Minutes of the April 15, 2014 regular meeting were presented for review. **Mr. Shultz moved, seconded by Mr. Lanich to approve the Minutes of the April 15, 2014 Regular Meeting as presented. 3 ayes, 0 nays, 1 absent, 1 vacancy. The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. Mr. Swales asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Shultz moved, seconded by Mr. Swales to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$8,832.42 and Bills by Vendor in the amount of \$2,855.14. 3 ayes, 0 nays, 1 absent, 1 vacancy. The motion carried.**

SBWJA REPORT:

Grove Park VFDs – Mr. Miller reported that the pump control project is complete and he believes the Authority will see a reduction in electric use over the next six to twelve months as a result of the VFDs.

Crestview Connection – Mr. Miller informed the Board that we will soon have another customer in the Crestview development. A neighbor of our two existing Reichenbaugh Lane customers will be connecting to our line this summer. The customer has already paid his connection fee and is waiting for his contractor to complete the job.

Doug Smith Reimbursement – Doug Smith recently approached Mr. Miller about receiving reimbursement for any customers that connect to the line that he paid to extend from Opequon to Crestview. Mr. Miller informed Mr. Smith that he needs to provide our Authority with receipts for the project before anything can be collected.

Mr. Book indicated that Mr. Smith is unable to collect any monies for those homes already connected and an Act 57 Study would determine the amount of compensation Mr. Smith is eligible for. Mr. Miller expressed concern with the costs associated with the completion of an Act 57 study and how those costs could exceed the amount paid by Mr. Smith for the project. Mr. Book indicated he believes there will be minimal time spent calculating the reimbursement component; therefore, he anticipates the cost of the study to be nominal.

The Board suggested that Mr. Miller send a letter to Mr. Smith outlining the requirements before any reimbursement can be collected.

Geothermal systems at Grove Park – Garen Smith recently contacted the Authority office regarding a homeowner in Grove Park wanting to install a geothermal system. Mr. Smith indicated that the Grove Park covenants do not permit such a system. Mr. Miller informed Mr. Smith of at least one other property in Grove Park that has already installed a geothermal system, which Mr. Smith seemed to know nothing about. The Board suggested obtaining a copy of the Grove Park covenants for future reference.

Brian Book indicated these types of systems would generate concerns with well head protection. The Board indicated that the Authority's well head protection study, which is in the preliminary stage, will hopefully capture the handling of geothermal systems. Mr. Miller will forward a copy of Source Water Protection Plan agreement to Brian Book for review.

Board Vacancy – Mrs. Gill referenced the Board vacancy and asked if any of the existing Board members knew of a potential candidate. Mr. Miller suggested a customer of the system.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT: Mr. Book had nothing to report.

GUESTS: There were no Guests present.

CORRESPONDENCE:

Management Representation Letter – Mrs. Gill indicated a standard management letter was provided from the auditor, Parente Beard, that must be placed on letterhead and signed by the Chairman. The management letter indicates that we have provided the auditor with all of the necessary information to complete the audit. Mr. Swales signed the letter that will be forwarded to Parente Beard.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

2013 Audit - Mr. Swales suggested the Board review the draft 2013 audit and asked if there were any questions. **Mr. Swales moved, seconded by Mr. Lanich to approve the 2013 audit as presented.** 3 ayes, 0 nays, 1 absent, 1 vacancy. **The motion carried.**

ACTION ITEMS:

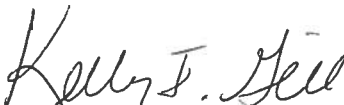
- Warren Miller to send Doug Smith a letter stating requirements for reimbursement.
- Obtain copy of Grove Park Covenants

Next regular scheduled meeting is July 15th at 6:30 p.m.

ADJOURNMENT:

Mr. Shultz moved, seconded by Mr. Lanich to adjourn the meeting at 7:16 p.m. 3 ayes, 0 nays, 1 absent, 1 vacancy. **The motion carried.**

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 08/20/2014