

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

January 21, 2014

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Tom Eby
Steve Lanich
Andrew Swales

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA
Jean Ryan – Hazen & Sawyer

CALL TO ORDER:

The January 21, 2014, Regular Meeting of the Benner Township Water Authority was called to order at 6:38 P.M. by Tom Eby, Chairman.

ELECTION OF 2014 OFFICERS:

Mr. Eby opened the nominations.

Mr. Lanich made a motion to retain the same officers from the previous year with the exception of the Secretary position due to Mr. Capriani's vacancy, which Mr. Lanich nominated Mr. Shultz to serve as the Board Secretary. Mr. Swales seconded Mr. Lanich's motion. 3 ayes, 0 nays, 1 absent, 1 vacancy. The motion carried. Attached is a list of Officers/Board Members for 2014 that is made a part of these official Minutes.

Mr. Eby closed the nominations.

APPOINTMENT OF PROFESSIONAL SERVICES:

Mr. Lanich moved, seconded by Mr. Swales to retain the following Professional Services for 2014:

Solicitor	Miller, Kistler & Campbell (Richard Campbell)
Accountant	Parente Beard
Engineer	Hazen and Sawyer, P.C.

3 ayes, 0 nays, 1 absent, 1 vacancy. **The motion carried.** Mr. Swales indicated Hazen and Sawyer's reappointment was based on renewal of the existing Retainer. Ms. Ryan will discuss the Retainer with Mr. Book and report her findings to the Board.

APPROVAL OF MEETING MINUTES:

The Minutes of the December 17, 2013 regular meeting were presented for review. **Mr. Swales moved, seconded by Mr. Eby to approve the Minutes of the December 17, 2013 Regular Meeting as presented.** 3 ayes, 0 nays, 1 absent, 1 vacancy. **The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. Mr. Eby asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Swales moved, seconded by Mr. Eby to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$6,197.59 and Bills by Vendor in the amount of \$3,355.32 .** 3 ayes, 0 nays, 1 absent, 1 vacancy. **The motion carried.**

SBWJA REPORT:

Board Reappointment – Mr. Miller informed the Board that the Benner Township Supervisors have reappointed Mr. Gary Shultz to serve another five year term on the Water Authority Board.

Board Vacancy – Mr. Miller indicated there is a vacancy on the Board if anyone knows of a suitable candidate to fill the position.

Village of Peru Water Leak – Mr. Miller informed the Board that a water main leak occurred within the Peru Water System on December 31, 2013. A customer noticed water running the week prior around the pit on Rockview property, but initially thought it was snow melt; therefore, it went unreported. Once the customer realized it was likely a leak, he contacted our office around 2:00 p.m. on New Year's Eve. Mr. Miller indicated the pipe broke inside Rockview's pit and he believes it was due to settling. Water was restored to the properties affected by 6:30 p.m. that evening.

Variable Frequency Drives (VFDs) – Mr. Miller has contacted Friedman Electric to inquire about a price for the installation of the VFDs at the Grove Park Water System and is waiting for a quote.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT: Ms. Ryan had nothing to report.

GUESTS: There were no Guests present.

CORRESPONDENCE:

State Ethics Forms – Mrs. Gill provided the Board members with the State Ethics forms that will need completed for the 2013 calendar year. A form will also be mailed to Mr. Shultz and Mr. Capriani for their completion.

OLD BUSINESS:

Meeting Attendance – Mr. Lanich reminded the Board that he will not be present for the February or March meeting due to travel arrangements.

NEW BUSINESS:

Alternative Water Supply – Mr. Swales referenced the recent drinking water contamination in West Virginia and recommended the Board consider preparing a contingency plan for an alternative water supply.

ACTION ITEMS:

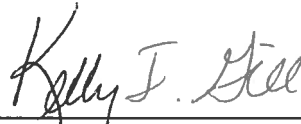
- Ms. Ryan to inquire about Retainer
- Mr. Miller to provide quote for Grove Park VFDs

Next regular scheduled meeting is February 18th at 6:30 p.m.

ADJOURNMENT:

Mr. Swales moved, seconded by Mr. Eby to adjourn the meeting at 7:14 p.m. 3 ayes, 0 nays, 1 absent, 1 vacancy. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 04/16/2014

**Benner Township
Water Authority**

2014 OFFICERS & MEMBERS

Thomas Eby, Chairman
Andrew Swales, Vice Chairman
Steve Lanich, Treasurer
Gary Shultz, Secretary
Vacancy