

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

January 18, 2011

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Mark Capriani
Tom Eby
Steve Lanich
Gary Shultz
Andrew Swales

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA

CONSULTING ENGINEER: Charles Stover, E.I.T.

CONSULTING SOLICITOR: David S. Gaines, Esquire

CALL TO ORDER:

The January 18, 2011, Regular Meeting of the Benner Township Water Authority was called to order at 6:32 P.M. by Tom Eby, Chairman.

ELECTION OF 2011 OFFICERS:

Mr. Eby opened the nominations.

Mr. Lanich nominated Tom Eby as the Chairman for 2011. Mr. Lanich then withdrew the nomination and revised his motion to retain the same officers from the previous year. Mr. Shultz seconded Mr. Lanich's motion to retain the same officers from the previous year. 4 ayes, 0 nays, 1 absent. The motion carried. Attached is a list of Officers/Board Members for 2011 that is made a part of these official Minutes.

Mr. Eby closed the nominations.

APPOINTMENT OF PROFESSIONAL SERVICES:

Mr. Lanich suggested the Board consider obtaining Requests for Proposals (RFPs) for all of the Authority's professional services, which would include the Engineer, Solicitor and Accountant.

Mr. Capriani entered the meeting at 6:37 p.m.

Mr. Lanich moved, seconded by Mr. Shultz to table the consideration of Professional Services for 2011 and send RFPs for each service, but the Authority will continue to maintain the current firm's services until a decision is made. 5 ayes, 0 nays. The motion carried.

APPROVAL OF MEETING MINUTES:

The Minutes of the December 21, 2010 regular meeting were presented for review. Mrs. Gill informed the Board that the official minutes were slightly revised to reflect a correct date for the next regularly scheduled meeting that Mr. Swales brought to her attention prior to the meeting. **Mr. Eby moved, seconded by Mr. Shultz to approve the Minutes of the December 21, 2010 Regular Meeting as corrected. 5 ayes, 0 nays. The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. The total balance as of December 31, 2010 for both bank accounts is \$152,185.21. **Mr. Eby moved, seconded by Mr. Swales to approve the Treasurer's Report as presented. 5 ayes, 0 nays. The motion carried.**

Mr. Eby asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Eby moved, seconded by Mr. Swales to approve the Paid Checks in the amount of \$2,768.91 and Bills by Vendor in the amount of \$1,328.35. 5 ayes, 0 nays. The motion carried.**

SBWJA REPORT:

Grove Park Water System – Mr. Miller reported that Grove Park Associates has agreed to reimburse the Authority up to \$1,200.00 for the installation of a 1" well depth tube. The driller's log was reviewed and stated the tube was installed; however, this was not the case. John Hull and Oscar Dearmit were contacted to inquire about an estimated cost to have the tube installed and both gave an estimated cost of \$800 - \$900.

Mr. Miller informed the Board that Oscar Dearmit contacted him on 01/13/2011 stating that the more he thought about the situation of not being able to get the probe past 175', the more concerned he became. Mr. Dearmit suggested the Authority consider video taping the well to determine if there are any other issues while the pump is pulled

and before installing the air tube. Mr. Miller stated Mr. Dearmit would charge \$250.00 to video the well. **Mr. Lanich moved, seconded by Mr. Swales to authorize the SBWJA staff to utilize up to \$300.00 of the Authority's funds to contract with Oscar Dearmit to video the Grove Park Water System well and complete the work as soon as possible.** 5 ayes, 0 nays. **The motion carried.**

Mr. Miller informed the Board that he recently became aware that the bacteria sample is currently being taken from the hose bib of the first house in Grove Park. Once the Authority acquires the system, this will need changed so that the sample can be taken directly at the well house.

Mr. Miller also stated the Spring Benner Walker Joint Authority personnel currently receives \$25.00 per day on holidays and/or weekends to complete the daily check of the Opequon/ Hampton system; however, this will need revisited once the acquisition of the Grove Park Water System occurs. Mr. Miller recommended an additional \$25.00 per day for the Grove Park Water System, for a total of \$50.00 per day. The Board was acceptable with this amount.

Meter Reader – Mr. Miller informed the Board that the meter reader quit working and needed repaired. The work was completed and the Authority will be invoiced approximately \$200.00 for the repairs.

Village of Peru – The project is moving forward and Mr. Miller reported that Rockview has all the pipe and appurtenances on site for the construction of the new line to the back of Peru this summer.

Sprinkler System Regulations – Mr. Miller informed the Board that the new sprinkler system regulations became effective January 1, 2011 and the Authority will have to amend its rules and regulations for compliance.

SOLICITOR'S REPORT:

Grove Park Water System – David Gaines, Esquire presented the Board with an Agreement of Sale and Deed signed by Grove Park Associates for the Grove Park Water System. Once the Authority decides to finalize the acquisition, the Agreement of Sale will need signed, notarized and can be forwarded to his office for recording.

ENGINEER'S REPORT: See the attached **Engineer's Report** as made a part of these official Minutes.

Act 57 Study – Mr. Stover informed the Board that once the Agreement of Sale is finalized with Grove Park Associates, the Act 57 Study can be finalized.

GUESTS: There were no Guests present.

CORRESPONDENCE: There was no Correspondence presented for discussion.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS: There was no New Business presented for discussion.

ACTION ITEMS:

-Warren Miller to contact Oscar Dearmit regarding having the Grove Park Water System well video taped and having an air tube installed.

- RFPs will be sent for all professional services for 2011.

Next regular scheduled meeting is February 15th at 6:30 p.m.

ADJOURNMENT:

Mr. Lanich moved, seconded by Mr. Capriani to adjourn the meeting at 7:30 p.m. 5 ayes, 0 nays. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 02/16/2011

January 18, 2011

Benner Township Water Authority
1224 Buffalo Run Road
Bellefonte, PA 16823

Re: Status Report - Engineering Activities

Dear Authority Members:

The following summarizes our recent activities on behalf of the Benner Township Water Authority.

Act 57 Tapping Fee Report (1494.007)

At this time, there is nothing new to report. HRG is prepared to complete a draft of the Act 57 Study, following execution of the Developer's Agreement.

Peru Feasibility Study (1494.0425)

At this time, there is nothing new to report. HRG remains available to assist the Authority regarding this matter.

We look forward to discussing these and any other issues at tonight's meeting.

Very truly yours,

Herbert, Rowland & Grubic, Inc.

Charles W. Stover II

Charles W. Stover II, E.I.T.
Water and Energy

**Benner Township
Water Authority**

2011 OFFICERS & MEMBERS

Thomas Eby, Chairman
Andrew Swales, Vice Chairman
Steve Lanich, Treasurer
Mark Capriani, Secretary
Gary Shultz