

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

February 21, 2017

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Tom Eby
Tim Edkin
Jerry May
Andy Swales

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA
Brian Shura, P.E. – Stiffler McGraw
See Attached Guest List

CALL TO ORDER:

The February 21, 2017, Regular Meeting of the Benner Township Water Authority was called to order at 6:36 P.M. by Tom Eby, Chairman.

ROLL CALL:

Tim Edkin, Secretary, took Roll Call, recording four members present. Mr. Lanich was absent from the meeting. Mr. Eby, Chairman, noted that with a quorum present, the Benner Township Water Authority was permitted to conduct business under the laws of Pennsylvania.

APPROVAL OF MEETING MINUTES:

The Minutes of the January 17, 2017 regular meeting were presented for review. **Mr. Edkin moved, seconded by Mr. Swales to approve the Minutes of the January 17, 2017 Regular Meeting as presented.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

TREASURER'S REPORT:

Due to Mr. Lanich being absent from the meeting, Mr. Eby reviewed the Treasurer's Report as presented. Mr. Eby asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Edkin moved, seconded by Mr. Swales to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$416.00 and Bills by Vendor in the amount of \$13,737.73.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

SBWJA REPORT:

Biosolids Legal Fees Expense – Mr. Miller reported that the legal fees expense associated with the biosolids appeal incurred to date is \$20,810.59.

Audit Engagement Letter – Mrs. Gill contacted the auditor to inquire about modifying the audit engagement letter to properly reflect the Commonwealth of Pennsylvania instead of Illinois and was told that any changes would need to go through their legal department. Mr. Edkin stated that he would contact Baker Tilly's legal department if he's provided with a phone number. Mrs. Gill will obtain a contact phone number and provide Mr. Edkin with the information.

State Ethics Forms – The State Ethics forms were distributed during the meeting for the 2016 calendar year.

Source Water Protection Plan (SWP) – Mr. Miller reported the SWP plan has been updated by SSM Group to include wastewater and biosolids in the glossary. Revisions were also made to Section 3.0 Contaminant Source Inventory (3.1) Agriculture to include reference to the land application of biosolids and its potential to contaminate groundwater and surface waters.

Mr. Swales indicated that he is unsatisfied with the definition of biosolids used within the glossary of the SWP plan and would like to search for a better definition. He suggested reviewing the Environmental Protection Agency's website in search of a better definition.

Once Dr. Parizek has completed the fracture traces in the area, the SWP plan will be updated to reflect this information. Mr. Edkin asked if this data can be provided in GIS format so it can be recorded and Mr. Miller stated he believes the Authority could work with the Centre County Planning Office to overlay this information into the County's records. Elizabeth Lose of the County's Planning Office has been very helpful with providing the Authority with topography maps and referencing the GIS coordinates of the wells recently monitored in the surrounding area within those maps.

Benner Township New Building – Benner Township's Roadmaster has contacted Mr. Miller regarding the connection of the new building to the Water Authority's system and an on-site meeting is scheduled for later this week to obtain a parts list for the extension of the water main. Mr. Miller believes the Township wants to extend the main line and a service lateral to their building and install the fire hydrant this Spring.

Benner Township's engineer provided an easement agreement earlier today for the main line extension across their property; however, Mr. Miller indicated he is unsatisfied with the exhibit and would like it revised to reflect all property lines of the surrounding properties. Mr. Miller stated with the Grove Park HOA's agreement signed the Township could begin construction of the line at any time.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT:

System Mapping – Mr. Shura indicated Stiffler McGraw's surveyors were out last week to GPS the Authority's water systems and will be working on compiling the system maps which will include an electronic and paper copy.

GUESTS: There were no Guests wishing to address the Board.

CORRESPONDENCE:

Sympathy Card – The Board discussed the recent passing of a former Authority Board member, Ken Schleiden, and distributed a sympathy card for everyone's signature which will be mailed to Mrs. Schleiden.

OLD BUSINESS:

Grove Park Homeowner's Association (HOA) Right of Way Agreement – Mr. Edkin reviewed the right of way agreement following the last meeting and has given his approval. The Board executed the easement agreement during the meeting, which will be recorded by Benner Township.

PA DCED Grant Program - Mr. Kostas asked if the Authority has received any news on the small system grant application through the PA DCED. Mr. Miller indicated a decision will not be made until late March. Mrs. Swancer stated that she was told the grants would be offered again in the fall of 2017.

New Connections – Mr. Eby inquired about the amount of possible new connections the Authority has remaining within the existing developments. Mrs. Gill provided an overview of the remaining connections that was provided at budget time last Fall, which amounted to possibly 59 new connections. There are two lots remaining in Hampton Hills, 15 lots in Opequon, seven within Grove Park and the possibility of 35 along Edward Drive. Mrs. Gill indicated that several lots within Grove Park have already connected since last fall.

NEW BUSINESS: There was no New Business presented for discussion.

EXECUTIVE SESSION – Mr. Eby recessed the Authority Board for an Executive Session at 7:10 p.m. to discuss litigation. The meeting reconvened at 7:20 p.m.

ACTION ITEMS:

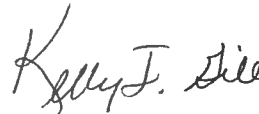
- Mr. Edkin to contact Baker Tilly legal department about Audit Engagement Letter
- Mr. Swales/Mr. Miller to research definition of biosolids for SWP plan glossary
- Mrs. Gill to develop policies and procedures manual

Next regular scheduled meeting is March 21st at 6:30 p.m.

ADJOURNMENT:

Mr. Edkin moved, seconded by Mr. May to adjourn the meeting at 7:22 p.m. 4 ayes, 0 nays, 1 absent. **The motion carried.**

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 03/22/2017

BENNER TOWNSHIP WATER AUTHORITY
1224 BUFFALO RUN ROAD
BELLEFONTE, PA 16823
(814) 355-4778

REGULAR MEETING
FEBRUARY 21, 2017

GUEST LIST

1. JOHN KOSTES BENNER TOWNSHIP
2. SHIRLEY GRYZYK 111 ASTER AVE
3. RENE SWANER BENNER TWP
4. _____
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