

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

February 21, 2012

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Mark Capriani
Tom Eby
Andrew Swales

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA
Scott Armbrust – Hazen & Sawyer

CALL TO ORDER:

The February 21, 2012, Regular Meeting of the Benner Township Water Authority was called to order at 6:38 P.M. by Tom Eby, Chairman.

APPROVAL OF MEETING MINUTES:

The Minutes of the January 17, 2012 regular meeting were presented for review. **Mr. Swales moved, seconded by Mr. Eby to approve the Minutes of the January 17, 2012 Regular Meeting as presented. 3 ayes, 0 nays, 2 absent. The motion carried.**

TREASURER'S REPORT:

Mr. Eby reviewed the Treasurer's Report as presented. The total balance as of January 31, 2012 for both bank accounts is \$191,609.87. Mr. Eby asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Swales moved, seconded by Mr. Capriani to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$634.22 and Bills by Vendor in the amount of \$12,137.39. 3 ayes, 0 nays, 2 absent. The motion carried.**

SBWJA REPORT:

Engineering RFPs – Mr. Miller informed the Board that we have received two Engineering Proposals. One proposal is from Hazen & Sawyer and the other is from Nittany Engineering & Associates of Centre Hall. The Authority did not solicit Nittany Engineering for a proposal; however, they recently contacted the office to inquire about the status of their previous proposal from last year. Gwin, Dobson & Foreman (GD&F) and Raudenbush Engineering declined to provide a proposal. Gannett Fleming did not respond to the request for a proposal. The Board tabled any further discussion until the March 2012 meeting.

Chlorine Degradation Study – As a result of the Authority's water system population increasing, PA DEP is now requiring a 4 log treatment of viruses for the water samples. Mr. Miller has asked Hazen & Sawyer to provide us with an estimate to complete a chlorine degradation study, which must be signed by an Engineer. Brian Book indicated this study would fall under the terms of the Retainer, if the Authority decides to retain Hazen & Sawyer.

Grove Park LMI Pump – The LMI Pump which is used to pump the chlorine into the water system has corroded at the back of the diaphragm and will need replaced. Mr. Miller indicated a new pump will cost approximately \$600-\$700.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT:

Village of Peru:

Project Status Report – Scott Ambrust reviewed the Project Status Report for the Village of Peru. Nine planholders have picked up the bid specs and the bid opening is scheduled for March 1, 2012 at 11:00 a.m. at the SBWJA offices.

Letter of Intent to Award the Bid – Mr. Ambrust has suggested that the Authority allow Mr. Miller to issue the Letter of Intent to Award the Bid once the bids have been opened. This would allow the Contractor to process the necessary insurance certificates/bonding paperwork. **Mr. Eby moved, seconded by Mr. Swales to authorize N. Warren Miller to issue the Notice of Intent to Award the Bid for the Village of Peru to the low bidder, once he deems the bid to be acceptable. 3 ayes, 0 nays, 2 absent. The motion carried.**

GUESTS: There were no Guests present.

CORRESPONDENCE:

Centre County Conservation District – We received a letter from Jim Coslo approving the Erosion and Sedimentation plan for the Village of Peru.

Gwin, Dobson & Foreman (GD&F) – We received a letter from Andy Johnson stating that they have decided not to provide the Authority with an engineering proposal due to a possible conflict of interest with being the State College Borough Water Authority's engineer.

Benner Township Supervisors – We received a letter from Sharon Royer of Benner Township verifying that the Supervisors reappointed Mark Capriani to the Benner Township Water Authority Board for another five year term that will expire on December 31, 2016.

Raudenbush Engineering – Jack Raudenbush of Raudenbush Engineering has provided the Authority with a letter stating they will not be providing an engineering proposal due to other commitments and the possibility of overextending themselves.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

2011 Audit – Mrs. Gill informed the Board that Parente Beard has provided the Authority with the standard Engagement Letter for the audit that will need signed by the Chairman before the audit can be started. Mrs. Gill anticipates the audit starting in March after the last billing of 2011 is processed.

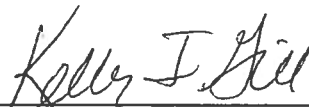
ACTION ITEMS: None

Next regular scheduled meeting is March 20th at 6:30 p.m.

ADJOURNMENT:

Mr. Eby moved, seconded by Mr. Capriani to adjourn the meeting at 7:03 p.m. 3 ayes, 0 nays, 2 absent. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 03/21/2012