

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

December 18, 2012

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Mark Capriani
Tom Eby
Steve Lanich
Gary Shultz

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA

CONSULTING ENGINEER: Jean Ryan, E.I.T. – Hazen & Sawyer

GUESTS: None present

CALL TO ORDER:

The December 18, 2012, Regular Meeting of the Benner Township Water Authority was called to order at 6:32 P.M. by Tom Eby, Chairman.

APPROVAL OF MEETING MINUTES:

The Minutes of the November 20, 2012 regular meeting were presented for review. **Mr. Shultz moved, seconded by Mr. Lanich to approve the Minutes of the November 20, 2012 Regular Meeting as presented. 4 ayes, 0 nays, 1 absent. The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. Mr. Eby asked why the monthly power bill wasn't included within the financial information provided and Mrs. Gill stated that we just received the power bill which is due by December 27, 2012. Mrs. Gill will pay the invoice tomorrow and include it as a prepaid item for approval at the January 2013 meeting. Mr. Capriani asked why the Water Revenue income account for the year was lower than budgeted. Mrs. Gill explained the Water Revenue income account only represents three quarters of billings and the fourth quarter billing, in excess

of \$17,000, was just mailed on December 14, 2012; therefore, the Authority will have surpassed its budgeted amount.

With no further questions, **Mr. Capriani moved, seconded by Mr. Shultz to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$83.70 and Bills by Vendor in the amount of \$1,999.91.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

SBWJA REPORT:

Geo-Thermal Heating Systems – Mr. Miller informed the Board that we have recently become aware of some geo-thermal heating systems within close proximity to the wells within Grove Park and Opequon Hill, which have the potential to contaminate the groundwater. Mr. Miller suggested the Authority may want to look into this further to determine how these systems could impact our wells. The Board would like further information on these systems and requested that Mr. Miller obtain additional information to discuss at a future meeting.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT:

Village of Peru Record Drawings – Ms. Ryan indicated the record drawings for Peru have been revised and submitted to the Authority's inspector for review.

GUESTS: There were no Guests present for the meeting.

CORRESPONDENCE: There was no Correspondence presented for discussion.

OLD BUSINESS:

2013 Budget – The Board reviewed the 2013 budget. Mr. Capriani thanked Mr. Lanich, Mrs. Gill and Mr. Miller for their work associated with the preparation of the budget. **Mr. Eby moved, seconded by Mr. Shultz to approve the 2013 Budget as presented and made a part of these official meeting minutes.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

NEW BUSINESS:

Meeting Attendance – Mr. Eby informed the Board that he will not be able to attend the January meeting due to work commitments. Mr. Lanich stated that he is unable to attend the February meeting; however, he can be reached by telephone, if needed.

ACTION ITEMS:

- ◆ Inquire about the effects of geo-thermal systems

Next regular scheduled meeting is January 15th at 6:30 p.m.

ADJOURNMENT:

Mr. Capriani moved, seconded by Mr. Shultz to adjourn the meeting at 7:04 p.m. 4 ayes, 0 nays, 1 absent. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 01/17/2013

**Benner Township Water Authority
2013 BUDGET**

**Benner Township Water Authority
December 18, 2012**

2012-48

Income Accounts	2012 Budget Amt	Budget Vs. Actual thru 09/30/2012	2013 Amt	\$ Amt Diff	% Diff
50106- Water Revenue	\$ 63,200.00	\$ 50,300.70	\$ 75,000.00	\$ 11,800.00	18.7%
50112 - Delinquent Account Collections	\$ 600.00	\$ 494.79	\$ 600.00	\$ -	0.0%
50116 - SCBWA Payments	\$ 8,200.00	\$ 8,092.35	\$ 8,000.00	\$ (200.00)	-2.4%
50118 - Grove Park Special Dist. Tap Fee		\$ 4,000.00	\$ -	\$ -	
50401 - Admin Fee (GPA)	\$ 100.00	\$ 150.00	\$ 100.00	\$ -	0.0%
50501 - Connection Fees	\$ 1,925.00	\$ 6,014.00	\$ 4,620.00	\$ 2,695.00	140.0%
50502 - Meter Fee Income				\$ -	
50503 - Inspection Fee Income				\$ -	
50504 - Permit Fee Income				\$ -	
50802 - Miscellaneous Income	\$ -	\$ 8.98	\$ -	\$ -	
52502 - System Reserve Income Deposit	\$ 130,000.00	\$ 122,071.15	\$ -	\$ (130,000.00)	
52701 - Earned Interest (PLGIT)	\$ 50.00	\$ 21.36	\$ 25.00	\$ (25.00)	-50.0%
52801 - Earned Interest - Capital Reserves	\$ 25.00	\$ 7.50	\$ 10.00	\$ (15.00)	-60.0%
TOTAL INCOME	\$ 204,100.00	\$ 191,160.83	\$ 88,355.00	\$ (115,745.00)	-56.7%

Benner Township Water Authority
2013 BUDGET

Expense Acct Name & No.	2012 Budg Amt	Budget Vs. Actual thru 09/30/2012	2013 Budg Amt	\$ Amt Dif	% Diff
71002 - Legal Advertising	\$ 200.00		\$ 200.00	\$ -	0.0%
71302 - Conferences, Continuing Education	\$ 100.00		\$ 300.00	\$ 200.00	0.0%
71402 - Travel Expense	\$ 100.00		\$ 100.00	\$ -	0.0%
71502 - Dues, Subscription & Memberships	\$ 200.00	\$ 165.00	\$ 400.00	\$ 200.00	100.0%
72102 - Postage	\$ 200.00	\$ 108.89	\$ 300.00	\$ 100.00	50.0%
72902 - Office Supplies	\$ 200.00	\$ 145.21	\$ 400.00	\$ 200.00	100.0%
73200 - Insurance					
73211 - Umbrella	\$ 800.00	\$ 518.00	\$ 800.00	\$ -	0.0%
73221 - Liability	\$ 500.00	\$ 335.00	\$ 500.00	\$ -	0.0%
73231 - Property/Casualty	\$ 700.00	\$ 1,247.00	\$ 1,400.00	\$ 700.00	100.0%
73241 - Public Officials	\$ 1,200.00	\$ 1,000.00	\$ 1,200.00	\$ -	0.0%
74301 - Energy	\$ 6,000.00	\$ 2,766.71	\$ 5,100.00	\$ (900.00)	-15.0%
74802 - PA One Call	\$ 100.00		\$ 100.00	\$ -	0.0%
77101 - Maintenance Supplies	\$ 2,000.00	\$ 898.60	\$ 1,500.00	\$ (500.00)	-25.0%
77201 - Maintenance System	\$ 1,000.00	\$ 456.07	\$ 1,500.00	\$ 500.00	50.0%
77301 - Maintenance Repair	\$ 2,000.00	\$ 255.42	\$ 2,500.00	\$ 500.00	25.0%
77401 - Maintenance Chemicals	\$ 3,200.00	\$ 741.31	\$ 2,500.00	\$ (700.00)	-21.9%
77501 - Analytical Testing	\$ 3,000.00	\$ 2,556.71	\$ 5,000.00	\$ 2,000.00	66.7%
78301 - Meters	\$ 4,000.00	\$ 1,621.66	\$ 2,500.00	\$ (1,500.00)	-37.5%
79102 - Legal Fees (Admin)	\$ 1,500.00		\$ 1,500.00	\$ -	0.0%
79202 - Engineering	\$ 2,500.00	\$ 100.00	\$ 2,500.00	\$ -	0.0%
79302 - Accounting Services	\$ 4,000.00	\$ 3,100.00	\$ 5,000.00	\$ 1,000.00	25.0%
79701 - Contracted Services/SBWJA	\$ 30,000.00	\$ 20,052.75	\$ 30,000.00	\$ -	0.0%
81701 - Capital Reserves	\$ 6,000.00	\$ 4,500.00	\$ 21,055.00	\$ 15,055.00	250.9%
81702 - Misc. Expense(Contingency) BTWA	\$ 1,000.00		\$ 1,000.00	\$ -	0.0%
81703 - Capital Improvements - BTWA	\$ 3,600.00		\$ 1,000.00	\$ (2,600.00)	-72.2%
81704 - Future Projects - BTWA	\$ 130,000.00	\$ 122,071.15	\$ -	\$ (130,000.00)	-100.0%
81705 - Legal Services	\$ -		\$ -	\$ -	
81706 - Engineering Services	\$ -		\$ -	\$ -	
81707 - SBWJA Contracted Services	\$ -		\$ -	\$ -	
TOTAL EXPENSE	\$ 204,100.00	\$ 162,639.48	\$ 88,355.00	\$ (115,745.00)	-56.7%