

# **BENNER TOWNSHIP WATER AUTHORITY**

## **REGULAR MEETING**

**December 17, 2013**

### **ATTENDANCE:**

**AUTHORITY MEMBERS PRESENT:** Tom Eby  
Steve Lanich  
Andy Swales

**OTHER ATTENDEES:** Warren Miller – SBWJA  
Kelly Gill – SBWJA  
Jean Ryan – Hazen & Sawyer  
Brian Book – Hazen & Sawyer

### **CALL TO ORDER:**

The December 17, 2013, Regular Meeting of the Benner Township Water Authority was called to order at 6:35 P.M. by Tom Eby, Chairman.

### **APPROVAL OF MEETING MINUTES:**

The Minutes of the November 19, 2013 regular meeting were presented for review. **Mr. Swales moved, seconded by Mr. Lanich to approve the Minutes of the November 19, 2013 Regular Meeting as presented. 3 ayes, 0 nays, 2 absent. The motion carried.**

### **TREASURER'S REPORT:**

Mr. Lanich reviewed the Treasurer's Report as presented. Mr. Eby asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Swales moved, seconded by Mr. Eby to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$249.63 and Bills by Vendor in the amount of \$2,016.31. 3 ayes, 0 nays, 2 absent. The motion carried.**

**SBWJA REPORT:**

**Chlorine Test Kit** – Mr. Miller indicated we have been using a chlorine test kit that is no longer approved by the PA DEP. The existing kit uses a colorimetric disc that requires the operator to determine the free residual of chlorine by comparing a color chart to the sample; however, PA DEP requires the use of a LED display to provide a read out of the residual. The color wheel is faded and a new chlorine and phosphate meter have been ordered. Mr. Miller stated that meters should cost about \$400 each.

**Stop/Waste Valves at Grove Park** – Mr. Miller has received a response from the PA DEP regarding the stop/waste valves that were installed by the developer within Grove Park Phases II & III. The valves are acceptable to the PA DEP; however, they are seldom used and generally used for seasonal taps.

**Capital Improvements** – Mr. Miller suggested the Board consider installing variable frequency drives (VFDs) for the two high service pumps within the pressure system at Grove Park. This would involve replacing the motor starters with a variable drive which would permit the pumps to start/stop slowly and run for a longer period of time, reducing the water hammer within the pipe gallery inside the well house. Mr. Eby asked an estimated cost for the improvements and Mr. Miller indicated he believes it would cost around \$7,500 for each pump. The Board suggested Mr. Miller obtain quotes for this work and further discussion will be held at a future meeting.

**Brian Book entered the meeting at 6:42 p.m.**

**SOLICITOR'S REPORT:** Mr. Campbell was absent from the meeting.

**ENGINEER'S REPORT:** Ms. Ryan and Mr. Book had nothing to report.

**GUESTS:** There were no Guests present.

**CORRESPONDENCE:**

**Spring Creek Watershed Commission** – We received a letter from Dennis Hameister, Chairman, of the Spring Creek Watershed Commission requesting our Authority help protect the water supply within the Spring Creek Watershed by making a contribution to their commission.

**OLD BUSINESS:**

**2014 Budget** - The Board reviewed the 2014 budget. **Mr. Eby moved, seconded by Mr. Swales to approve the 2014 Budget as presented and made a part of these official meeting minutes. 3 ayes, 0 nays, 2 absent. The motion carried.**

**NEW BUSINESS:** There was no New Business presented for discussion.

**ACTION ITEMS:**

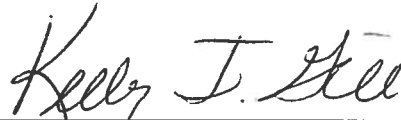
◆ Mr. Miller to obtain quotes for the installation of VFDs at Grove Park

**Next regular scheduled meeting is January 21, 2014 at 6:30 p.m. and will be the Reorganizational meeting**

**ADJOURNMENT:**

**Mr. Swales moved, seconded by Mr. Lanich to adjourn the meeting at 6:49 p.m. 3 ayes, 0 nays, 2 absent. The motion carried.**

Respectfully submitted,



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Kelly J. Gill, Recording Secretary

CC: Benner Township 01/22/2014

**Benner Township Water Authority  
2014 BUDGET**

**Benner Township Water Authority  
December 17, 2013**

**2013-33**

<b>Income Accounts Income Acct Name &amp; No.</b>	<b>2013 Budget Amt</b>	<b>Budget Vs. Actual thru 09/30/2013</b>	<b>2014 Amt</b>	<b>\$ Amt Diff</b>	<b>% Diff</b>
50106- Water Revenue	\$ 75,000.00	\$ 60,642.00	\$ 80,000.00	\$ 5,000.00	6.7%
50112 - Delinquent Account Collections	\$ 600.00	\$ 597.15	\$ 600.00	\$ -	0.0%
50116 - SCBWA Payments	\$ 8,000.00	\$ 8,428.00	\$ 8,000.00	\$ -	0.0%
50118 - Grove Park Special Dist. Tap Fee	\$ -	\$ -	\$ -	\$ -	
50401 - Admin Fee (GPA)	\$ 100.00	\$ 250.00	\$ 100.00	\$ -	0.0%
50501 - Connection Fees	\$ 4,620.00	\$ 7,260.00	\$ 5,280.00	\$ 660.00	14.3%
50502 - Meter Fee Income				\$ -	
50503 - Inspection Fee Income				\$ -	
50504 - Permit Fee Income				\$ -	
50802 - Miscellaneous Income	\$ -		\$ -	\$ -	
52502 - System Reserve Income Deposit	\$ -		\$ -	\$ -	
52701 - Earned Interest (PLGIT)	\$ 25.00	\$ 10.80	\$ 10.00	\$ (15.00)	-60.0%
52801 - Earned Interest - Capital Reserves	\$ 10.00	\$ 9.23	\$ 10.00	\$ -	0.0%
<b>TOTAL INCOME</b>	<b>\$ 88,355.00</b>	<b>\$ 77,197.18</b>	<b>\$ 94,000.00</b>	<b>\$ 5,645.00</b>	<b>6.4%</b>

Benner Township Water Authority  
2014 BUDGET

Expense Acct Name & No.	2013 Budg Amt	Budget Vs. Actual thru 09/30/2013	2014 Budg Amt	\$ Amt Dif	% Diff
71002 - Legal Advertising	\$ 200.00		\$ 200.00	\$ -	0.0%
71302 - Conferences, Continuing Education	\$ 300.00	\$ 60.00	\$ 300.00	\$ -	0.0%
71402 - Travel Expense	\$ 100.00		\$ 100.00	\$ -	0.0%
71502 - Dues, Subscription & Memberships	\$ 400.00	\$ 165.00	\$ 400.00	\$ -	0.0%
72102 - Postage	\$ 300.00	\$ 204.70	\$ 500.00	\$ 200.00	66.7%
72902 - Office Supplies	\$ 400.00	\$ 85.36	\$ 400.00	\$ -	0.0%
73200 - Insurance					
73211 - Umbrella	\$ 800.00	\$ 518.00	\$ 700.00	\$ (100.00)	-12.5%
73221 - Liability	\$ 500.00	\$ 351.00	\$ 500.00	\$ -	0.0%
73231 - Property/Casualty	\$ 1,400.00	\$ 1,257.24	\$ 1,500.00	\$ 100.00	7.1%
73241 - Public Officials	\$ 1,200.00	\$ 1,000.00	\$ 1,200.00	\$ -	0.0%
74301 - Energy	\$ 5,100.00	\$ 2,961.20	\$ 4,500.00	\$ (600.00)	-11.8%
74802 - PA One Call	\$ 100.00		\$ 100.00	\$ -	0.0%
77101 - Maintenance Supplies	\$ 1,500.00	\$ 70.67	\$ 1,000.00	\$ (500.00)	-33.3%
77201 - Maintenance System	\$ 1,500.00	\$ 578.08	\$ 1,500.00	\$ -	0.0%
77301 - Maintenance Repair	\$ 2,500.00	\$ 2,347.00	\$ 4,000.00	\$ 1,500.00	60.0%
77401 - Maintenance Chemicals	\$ 2,500.00	\$ 1,047.81	\$ 2,500.00	\$ -	0.0%
77501 - Analytical Testing	\$ 5,000.00	\$ 9,524.33	\$ 5,000.00	\$ -	0.0%
78301 - Meters	\$ 2,500.00	\$ 1,133.90	\$ 2,500.00	\$ -	0.0%
79102 - Legal Fees (Admin)	\$ 1,500.00	\$ 93.00	\$ 1,500.00	\$ -	0.0%
79202 - Engineering	\$ 2,500.00	\$ 241.68	\$ 2,500.00	\$ -	0.0%
79302 - Accounting Services	\$ 5,000.00	\$ 3,200.00	\$ 5,000.00	\$ -	0.0%
79701 - Contracted Services/SBWJA	\$ 30,000.00	\$ 21,625.00	\$ 35,000.00	\$ 5,000.00	16.7%
81701 - Capital Reserves	\$ 21,055.00	\$ 15,795.00	\$ 17,100.00	\$ (3,955.00)	-18.8%
81702 - Misc. Expense(Contingency) BTWA	\$ 1,000.00		\$ 1,000.00	\$ -	0.0%
81703 - Capital Improvements - BTWA	\$ 1,000.00		\$ 5,000.00	\$ 4,000.00	400.0%
81704 - Future Projects - BTWA	\$ -		\$ -	\$ -	
81705 - Legal Services	\$ -		\$ -	\$ -	
81706 - Engineering Services	\$ -		\$ -	\$ -	
81707 - SBWJA Contracted Services	\$ -		\$ -	\$ -	
<b>TOTAL EXPENSE</b>	<b>\$ 88,355.00</b>	<b>\$ 62,258.97</b>	<b>\$ 94,000.00</b>	<b>\$ 5,645.00</b>	<b>6.4%</b>