

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

December 16, 2014

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Steve Lanich
Jerry May – via telephone
Andrew Swales

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA
Jean Ryan – Hazen & Sawyer

CALL TO ORDER:

The December 16, 2014, Regular Meeting of the Benner Township Water Authority was called to order at 6:47 P.M. by Andrew Swales, Vice-Chairman.

APPROVAL OF MEETING MINUTES:

The Minutes of the October 21, 2014 regular meeting were presented for review. **Mr. Lanich moved, seconded by Mr. Swales to approve the Minutes of the October 21, 2014 Regular Meeting as presented. 3 ayes, 0 nays, 2 absent. The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. Mr. Swales asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Swales moved, seconded by Mr. Lanich to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$16,550.58 and Bills by Vendor in the amount of \$1,977.63. 3 ayes, 0 nays, 2 absent. The motion carried.**

SBWJA REPORT:

Crestview Connection – Mr. Miller informed the Board that the notices were delivered to each home regarding the availability of water service on the western part of the loop of Edward Drive. This prompted a few calls from potential customers.

The total amount spent for the project was \$14,367.09 which included materials and labor. As a result, we have added the potential for 23 more homes to connect onto our system.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT: Ms. Ryan had nothing to report.

GUESTS: There were no Guests present.

CORRESPONDENCE: There was no Correspondence presented for discussion.

OLD BUSINESS:

2015 Budget - The Board reviewed the 2015 budget. **Mr. Lanich moved, seconded by Mr. Swales to approve the 2015 Budget as presented and made a part of these official meeting minutes. 3 ayes, 0 nays, 2 absent. The motion carried.**

NEW BUSINESS:

Meeting Attendance – Mr. Lanich informed the Board that he will not be present for the January meeting due to travel arrangements.

ACTION ITEMS: None

Next regular scheduled meeting is January 20, 2015 at 6:30 p.m. and will be the Annual Reorganizational meeting

ADJOURNMENT:

Mr. Swales moved, seconded by Mr. Lanich to adjourn the meeting at 6:59 p.m. 3 ayes, 0 nays, 2 absent. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 01/21/15

Benner Township Water Authority 2015 BUDGET

**Benner Township Water Authority
December 16, 2014**

2014-25

Income Accounts	2014 Budget Amt	Budget Vs. Actual thru 09/30/2014	2015 Amt	\$ Amt Diff	% Diff
50106 - Water Revenue	\$ 80,000.00	\$ 64,313.70	\$ 86,000.00	\$ 6,000.00	7.5%
50112 - Delinquent Account Collections	\$ 600.00	\$ 723.63	\$ 650.00	\$ 50.00	8.3%
50116 - SCBWA Payments	\$ 8,000.00	\$ 8,731.10	\$ 8,000.00	\$ -	0.0%
50118 - Grove Park Special Dist. Tap Fee	\$ -	\$ -	\$ -	\$ -	
50119 - Meter Coupling Income	\$ -	\$ 424.60	\$ 400.00	\$ 400.00	
50401 - Admin Fee (GPA)	\$ 100.00	\$ 250.00	\$ 100.00	\$ -	0.0%
50501 - Connection Fees	\$ 5,280.00	\$ 5,940.00	\$ 6,600.00	\$ 1,320.00	25.0%
50502 - Meter Fee Income				\$ -	
50503 - Inspection Fee Income				\$ -	
50504 - Permit Fee Income				\$ -	
50802 - Miscellaneous Income	\$ -		\$ -	\$ -	
52502 - System Reserve Income Deposit	\$ -		\$ -	\$ -	
52701 - Earned Interest (PLGIT)	\$ 10.00	\$ 10.16	\$ 10.00	\$ -	0.0%
52801 - Earned Interest - Capital Reserves	\$ 10.00	\$ 10.15	\$ 10.00	\$ -	0.0%
TOTAL INCOME	\$ 94,000.00	\$ 80,403.34	\$ 101,770.00	\$ 7,770.00	8.3%

Benner Township Water Authority 2015 BUDGET

Benner Township Water Authority
December 16, 2014

2014-26

Expense Acct Name & No.	2014 Budge Amt	Budget Vs. Actual thru 09/30/2014	2015 Budge Amt	\$ Amt Dif	% Diff
71002 - Legal Advertising	\$ 200.00		\$ 200.00	\$ -	0.0%
71302 - Conferences, Continuing Education	\$ 300.00		\$ 300.00	\$ -	0.0%
71402 - Travel Expense	\$ 100.00		\$ 100.00	\$ -	0.0%
71502 - Dues, Subscription & Memberships	\$ 400.00	\$ 165.00	\$ 370.00	\$ (30.00)	-7.5%
72102 - Postage	\$ 500.00	\$ 145.71	\$ 500.00	\$ -	0.0%
72902 - Office Supplies	\$ 400.00	\$ 80.05	\$ 400.00	\$ -	0.0%
73200 - Insurance					
73211 - Umbrella	\$ 700.00	\$ 569.00	\$ 700.00	\$ -	0.0%
73221 - Liability	\$ 500.00	\$ 406.00	\$ 500.00	\$ -	0.0%
73231 - Property/Casualty	\$ 1,500.00	\$ 1,409.00	\$ 1,600.00	\$ 100.00	6.7%
73241 - Public Officials	\$ 1,200.00	\$ 1,000.00	\$ 1,200.00	\$ -	0.0%
74301 - Energy	\$ 4,500.00	\$ 3,438.12	\$ 4,500.00	\$ -	0.0%
74802 - PA One Call	\$ 100.00		\$ 100.00	\$ -	0.0%
77101 - Maintenance Supplies	\$ 1,000.00	\$ 346.98	\$ 1,000.00	\$ -	0.0%
77201 - Maintenance System	\$ 1,500.00	\$ 97.02	\$ 1,500.00	\$ -	0.0%
77301 - Maintenance Repair	\$ 4,000.00	\$ 1,099.09	\$ 4,000.00	\$ -	0.0%
77401 - Maintenance Chemicals	\$ 2,500.00	\$ 946.33	\$ 2,500.00	\$ -	0.0%
77501 - Analytical Testing	\$ 5,000.00	\$ 2,231.71	\$ 5,000.00	\$ -	0.0%
78301 - Meters	\$ 2,500.00	\$ 2,223.26	\$ 3,000.00	\$ 500.00	20.0%
79102 - Legal Fees (Admin)	\$ 1,500.00		\$ 1,000.00	\$ (500.00)	-33.3%
79202 - Engineering	\$ 2,500.00		\$ 2,300.00	\$ (200.00)	-8.0%
79302 - Accounting Services	\$ 5,000.00	\$ 3,400.00	\$ 5,000.00	\$ -	0.0%
79701 - Contracted Services/SBWJA	\$ 35,000.00	\$ 24,180.82	\$ 35,000.00	\$ -	0.0%
81701 - Capital Reserves	\$ 17,100.00	\$ 12,825.00	\$ -	\$ (17,100.00)	-100.0%
81702 - Misc. Expense(Contingency) BTWA	\$ 1,000.00		\$ 1,000.00	\$ -	0.0%
81703 - Capital Improvements - BTWA	\$ 5,000.00	\$ 2,620.65	\$ 30,000.00	\$ 25,000.00	500.0%
81704 - Future Projects - BTWA	\$ -		\$ -	\$ -	
81705 - Legal Services	\$ -		\$ -	\$ -	
81706 - Engineering Services	\$ -		\$ -	\$ -	
81707 - SBWJA Contracted Services	\$ -		\$ -	\$ -	
TOTAL EXPENSE	\$ 94,000.00	\$ 57,183.74	\$ 101,770.00	\$ 7,770.00	8.3%