

# **BENNER TOWNSHIP WATER AUTHORITY**

## **REGULAR MEETING**

**April 15, 2014**

### **ATTENDANCE:**

**AUTHORITY MEMBERS PRESENT:** Tom Eby  
Steve Lanich  
Andrew Swales  
Gary Shultz

**OTHER ATTENDEES:** Warren Miller – SBWJA  
Kelly Gill – SBWJA  
Jean Ryan – Hazen & Sawyer

### **CALL TO ORDER:**

The April 15, 2014, Regular Meeting of the Benner Township Water Authority was called to order at 6:37 P.M. by Tom Eby, Chairman.

### **APPROVAL OF MEETING MINUTES:**

The Minutes of the January 21, 2014 regular meeting were presented for review. **Mr. Shultz moved, seconded by Mr. Swales to approve the Minutes of the January 21, 2014 Regular Meeting as presented. 4 ayes, 0 nays, 1 vacancy. The motion carried.**

### **TREASURER'S REPORT:**

Mr. Lanich reviewed the Treasurer's Report as presented. Mr. Eby asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. Mr. Swales noted the payment of \$4,000 to Grove Park Associates and wanted to know where these monies were reflected in the Treasurer's Report. Mrs. Gill stated the water tap fees collected for the developer are reflected within income account, #50118 (Grove Park Special District Tap Fees). Once these tap fee monies are reimbursed to the developer, the same income account #50118 reverts back to a zero balance. Mrs. Gill recently had a discussion with the auditor regarding this process and the auditor indicated this was acceptable since the account returns to a zero balance. With no further questions, **Mr. Swales moved, seconded by Mr. Shultz to approve the Treasurer's Report as presented, the Paid Checks in the amount of \$9,074.71 and Bills by Vendor in the amount of \$8,078.75. 4 ayes, 0 nays, 1 vacancy. The motion carried.**

Budget Accounts – Mrs. Gill informed the Board that at the recommendation of the auditors, there will be some minor changes to the Authority's income accounts. Currently any income generated by the sale of water meter couplers was reducing the Meter Expense account (#78301); however, the auditors suggested the implementation of a Meter Setting Income account to accurately reflect the income derived from the sale of water meter couplers.

**SBWJA REPORT:**

**Source Water Protection Program** – Mr. Miller recently met with representatives from the PA DEP regarding the development of a Source Water Protection program. The PA DEP has offered to develop a plan for us at no cost to our Authority. These plans typically cost around \$20,000 per system to develop; however, there is grant money available to fund the development of the plan.

The PA DEP recently provided us with a draft work plan for the Source Water Protection program which Mr. Miller has reviewed and made a few changes to. Mr. Eby suggested Mr. Miller forward the work plan to Mr. Swales for review. **Mr. Eby moved, seconded by Mr. Lanich to authorize the PA DEP to develop a Source Water Protection Program for the Authority at no cost, contingent upon Mr. Swales review of the work plan.** 4 ayes, 0 nays, 1 vacancy. **The motion carried.**

**Grove Park VFDs** – Mr. Miller indicated that Friedman Electric provided a quote for approximately \$2200.00 to install the variable frequency drives at the Grove Park well house, which he emailed around to all of the board members for approval. The rough wiring has been completed and we are currently waiting for Friedman Electric to coordinate the final termination of the wires. Mr. Miller stated that one pump is hooked up on the VFD and he has already noticed a significant difference in operations. Mr. Miller believes this to be a very good investment for our system.

**Peru Water System** – Mr. Miller reported that he recently received a complaint from Ken Shultz of 125 Peru Circle about damage to his driveway as a result of the water main break on New Year's Eve. Mr. Shultz is claiming that the water under his driveway froze and lifted the blacktop; therefore, he would like us to patch the bad spot. Mr. Miller indicated Mr. Shultz was to email him pictures of the damages, but to date, he hasn't received any pictures.

**2013 Audit** – The auditors started the 2013 audit this past week and we should have a draft report by the end of May.

**Static Well Level Charts** – Mr. Miller presented the Board with the static well level charts for each well, which have recently been modified by Authority personnel. The Board appreciated the colored charts and suggested adding the depth of the well and well pump to each chart.

**SOLICITOR'S REPORT:** Mr. Campbell was absent from the meeting.

**ENGINEER'S REPORT:**

**Hampton Hills Permit Modification** – Ms. Ryan informed the Board that she recently worked with the PA DEP to approve a permit modification for the Hampton Hills well as requested by Mr. Miller. The Authority currently uses a poly-ortho phosphate to sequester manganese from the Hampton well, but recently became aware of another phosphate product that is supposed to aid in maintaining the chlorine residual, while using less product. Ms. Ryan indicated that if the Authority determines it no longer wants to use the product a permit modification will again need to be made with the PA DEP.

**Retainer** – Mrs. Gill reminded the Board that Mr. Book emailed all Board members after the January 2014 meeting indicating Hazen & Sawyer's retainer is automatically renewed under the same conditions.

**GUESTS:** There were no Guests present.

**CORRESPONDENCE:** There was no Correspondence presented for discussion.

**OLD BUSINESS:** There was no Old Business presented for discussion.

**NEW BUSINESS:**

**May Board Meeting** – Mrs. Gill informed the Board that we will likely need to change the location of the May board meeting due to the primary election.

**ACTION ITEMS:**

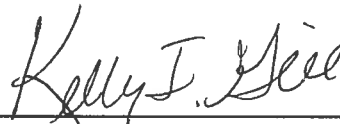
-Warren Miller to forward Source Water Protection work plan to Andy Swales for review.

**Next regular scheduled meeting is May 20<sup>th</sup> at 6:30 p.m.**

**ADJOURNMENT:**

**Mr. Eby moved, seconded by Mr. Swales to adjourn the meeting at 7:16 p.m. 4 ayes, 0 nays, 1 vacancy. The motion carried.**

Respectfully submitted,



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Kelly J. Gill, Recording Secretary

CC: Benner Township 04/18/2014